## Instructions for Job Applicant:

1. Fill in your name, phone number, school name, **and EYC application ID#** on **BOTH** reference forms.
2. Select **TWO** teachers, counselors, school administrators, or coaches and ask them to complete the reference and return to you.
3. If you applied on-line (at *http://www.ecy.wa.gov/programs/swfa/eyc/swro.html)* this means Part 1 of the job application process has been submitted. **To complete your application, mail both references** (in the same envelope) **to the address noted below.**
4. If you are using a hardcopy Part 1 application instead, return with both Part 2 Teacher References, to this address:

**Deadline:** **Your Part 1 application** (either online or hardcopy) **and teacher references** must be physically in our possession by **April 2 2012, no exceptions. We DO NOT accept FAXED documents**. Plan ahead to avoid missing the deadline. Give at least four working days if you live in Clark County.

**Ecology Youth Corps – SWRO**
**Attn: EYC Assistant**
**PO Box 47775**
**Olympia, WA 98504-7775**

*= required field

**Please print LEGIBLY, in INK**

Write your EYC APPLICATION ID # HERE

(Leave blank if you did NOT apply on-line)

* **NAME OF STUDENT:** _____
First Name MI Last Name

* **HOME PHONE:** (_____) _____ * **SCHOOL NAME:** _____

## Instructions for Teachers:

The Ecology Youth Corps (EYC) is a youth employment program administered by the Washington State Department of Ecology. The program is open to all youth between the ages of 14 and 17. Students are paid an hourly wage to work on projects relating to litter pickup, recycling, and environmental education. Teams of five or six crewmembers are each led by an adult supervisor. The ideal candidate is honest, hard working, and a team player.

Students must submit a job application with two teacher references (using this form) to apply for an EYC summer job. Competitive interviews are held in May and **your personal experience, interactions, and knowledge about this job candidate are very helpful as we make our selection.**

**NOTE:** It is the student's responsibility to have these forms completed and returned before the deadline. Applications without TWO references will be disqualified.

***Name of Evaluator:** (please print) _____

***Signature of Evaluator:** _____

***Relationship to Student, check all that apply:**

Teacher ☐ Coach ☐
Counselor ☐ Other (explain) ☐
School Administrator ☐ _____

***(References by friends or relatives will not be accepted)***

***Please evaluate the student named above on the following points:**

| | Always | Usually | Sometimes | Never |
|---|---|---|---|---|
| Has good attendance | ☐ | ☐ | ☐ | ☐ |
| Completes assigned tasks | ☐ | ☐ | ☐ | ☐ |
| Participates in a group setting | ☐ | ☐ | ☐ | ☐ |
| Demonstrates self-motivation | ☐ | ☐ | ☐ | ☐ |
| Gets along well with others | ☐ | ☐ | ☐ | ☐ |
| Willing to follow the rules | ☐ | ☐ | ☐ | ☐ |
| Displays leadership ability | ☐ | ☐ | ☐ | ☐ |

***Based on your experience and personal observations, what qualities do you feel would make this applicant an enthusiastic and reliable employee? Why should we hire him or her?** (Use reverse side, if more space is needed)

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Write your EYC APPLICATION ID # HERE

(Leave blank if you did NOT apply on-line)

* **NAME OF STUDENT:** _____
First Name MI Last Name

* **HOME PHONE:** (_____) _____ * **SCHOOL NAME:** _____

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Teacher ☐ Coach ☐
Counselor ☐ Other (explain) ☐
School Administrator ☐ _____

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***Please evaluate the student named above on the following points:**

| | Always | Usually | Sometimes | Never |
|---|---|---|---|---|
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| Participates in a group setting | ☐ | ☐ | ☐ | ☐ |
| Demonstrates self-motivation | ☐ | ☐ | ☐ | ☐ |
| Gets along well with others | ☐ | ☐ | ☐ | ☐ |
| Willing to follow the rules | ☐ | ☐ | ☐ | ☐ |
| Displays leadership ability | ☐ | ☐ | ☐ | ☐ |

***Based on your experience and personal observations, what qualities do you feel would make this applicant an enthusiastic and reliable employee? Why should we hire him or her?** (Use reverse side, if more space is needed)

_____

_____

_____