

GRP FIELD REPORT FORM

<p>1. Location: _____</p> <p>2. Strategy Number: _____</p> <p>3. Checked by: _____</p> <p>4. Date/Time: _____</p> <p>5. <input type="checkbox"/> Field Test (Equipment deployed)</p> <p>6. <input type="checkbox"/> Field Visit (No equipment deployed)</p> <p>7. Latitude/Longitude: (Decimal degrees if available) _____</p> <p>8. Site Information: (Nearest address, landmarks, etc.) _____ _____ _____</p> <p>9. Site Access: (Limitations on accessing the strategy site) _____ _____ _____</p> <p>10. Staging Area: (On-site staging area or off-site, describe) _____ _____ _____ _____</p> <p>11. Resources Requiring Protection: (Sensitive resources in area this strategy is meant to protect?) _____ _____ _____</p>	<p>12. Response Strategy Details: (Strategy deployed as written in the GRP? If not please describe implementation steps) _____ _____ _____ _____ _____</p> <p>13. Equipment & Personnel: (Boom length, type, size, and segment length; number of anchors, type & size; personnel used) _____ _____ _____ _____ _____</p> <p>14. Boat Required? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>15. Additional Comments: (Include weather & tide at time of field visit; river right or left, river speed if on creek or river) _____ _____ _____ _____</p> <p>16. Strategy Sketch (Sketch of strategy as deployed, with landmarks & distance reference included)</p>
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GRP Field Report Form - Instructions

Purpose and Use: The Geographic Response Plan (GRP) Field Report Form is used to gather information on the deployment of existing GRP response strategies (or potential new strategies) and to record when strategy sites were last visited. You may or may not be able to complete all blocks on the form since much depends on the deployment of equipment at the site. It's acceptable to leave certain blocks blank if you are unsure of an answer or don't have all the information you need to populate a field. As appropriate, additional pages containing field notes and comments, a site sketch, and photographs can and should be attached to the GRP Field Report Form before submission.

Where to Send Completed Forms: The preferred method for submitting completed GRP Field Report Forms is to upload them (with attachments) to the RRT10/NWAC website at <http://www.rtt10nwac.com/Comment/Default.aspx> (comment category "GRP"). Completed forms for Washington State GRPs (including the Columbia and Spokane Rivers) may also be submitted to GRPs@ecy.wa.gov, mailed to the address below, or faxed to 360/407-7288 (attn SPPR – GRPs). For more information, call 360/407-7202.

Washington Department of Ecology
SPPR Program – GRPs
P.O. Box 47600
Olympia, WA 98504-7600

Instructions for Completing the Form:

Block 1: (Location) Enter the name of the Geographic Response Plan (GRP) or the general location (city/county/waterbody) where of the Response Strategy is located.

Block 2: (Strategy Number) If the response strategy is listed in a GRP, provide the strategy number (i.e. CPS-63). If the strategy is not a GRP but is known by a name or some other number, then enter that information in this block. If no name or number exists for the strategy, enter "none" or leave blank.

Block 3: (Checked by) Enter the name, company/agency, telephone number, and email of the person that can be contacted if we have questions or need more information on how the strategy was deployed.

Block 4: (Date/Time) Enter the date and time the strategy was deployed. If unknown, enter the date you completed this form.

Block 5: (Field Test) Check the box if equipment was actually deployed at this strategy location. If no equipment was deployed please leave this check-box blank.

Block 6: (Field Visit) Check this box if no equipment was deployed at this strategy location. If equipment was deployed please leave this check-box blank.

Block 7: (Latitude/Longitude) Enter the latitude and longitude of the strategy location you visited (nearest shoreside position is acceptable). If available, please provide the latitude and longitude in decimal degrees (i.e. 47.047694, -122.8095 or N 47.047694, W 122.8095)

Block 8: (Site Information) Provide the address nearest the strategy location. If no nearest address exists, please provide the nearest cross-streets. Also provide landmarks or any other points of reference in the area that might help others locate the strategy site.

Block 9: (Site Access) Describe any limitations found in accessing the site (i.e. locked gate, private property, overgrown vegetation, steep banks, etc), Explain how you were able to overcome these limitations. Provide contact information (name, company name, phone number, email) of person or company/agency that needs to be contacted to access the site.

Block 10: (Staging Area) Explain where equipment to deploy the strategy was staged; on-site or off-site. If equipment was staged away from the strategy location, provide latitude/longitude and/or the nearest address for the off-site staging area. Also provide the size of the staging area and the name & phone number of the person or company that should be contacted to gain access to the staging area.

Block 11: (Resources Requiring Protection) If different than that listed in the GRP, enter the name or type of sensitive resource at or near the strategy location that needs protection (the sensitive resource the strategy you deployed was meant to protect). If unknown, enter unknown or leave blank.

Block 12: (Response Strategy Details) If the strategy was deployed as written in the GRP then enter "as written" or leave blank. If deployed differently, explain the type of strategy deployed and how it was implemented. Strategy types include collection, diversion, deflection, exclusion. Implementation can be described by listing out the major steps needed to put the boom in place.

Block13: (Equipment & Personnel) List the equipment and personnel needed to implement the strategy. Equipment includes but is not limited to boom, boats, anchors (including type & weight), rope/line, and anything else. Include the length of boom (total), number and length of boom (segments – if cascade configuration used), size of the boom (e.g. 20"), type of boom (manufacturer and/or name of type), the number of anchors used to secure the boom, the anchor type and average weight of anchors used (i.e. 43lb danforth). Personnel needed should include the number of supervisors, laborers, and boat operators.

Block 14: (Boat Required?) If a boat (or boats) were needed to deploy this strategy check "Yes" – if not, check "No."

Block 15: (Additional Comments) Add any additional comments you may have on the deployment of this response strategy. Include weather (sky, winds, temp) and tide at time of field test or visit. If the response strategy is on a creek or river, provide the side of the river the strategy is located (river right

or river left) and estimated the river speed. Looking downstream, river right would be on your right. A rule of thumb for determining river speed is that an object that drifts 100ft in 1 minute is traveling at 1knot.

Block 16: (Strategy Sketch) Provide a sketch of strategy as deployed. If possible, include landmarks and a reference for distance. In addition to the sketch, photographs of the area and the response strategy (as deployed) are helpful and may be submitted with the GRP Field Report Form.

More Information on GRPs:

RRT10/NWACP:

GRPs: <http://www.rrt10nwac.com/GRP/Default.aspx>

Submit Comments: <http://www.rrt10nwac.com/Comment/Default.aspx>

Washington:

GRPs: <http://www.ecy.wa.gov/programs/spills/preparedness/GRP/Introduction/introduction.htm>

Submit Comments: GRPs@ecy.wa.gov

Oregon:

GRPs: <http://www.deq.state.or.us/lq/cu/emergency/geographic.htm>

Idaho: (Not Available)