

Land Use & Climate Change Advisory Committee

Charter

Purpose

The Land Use & Climate Change Advisory Committee (Committee) will provide to the Director of the Community, Trade and Economic Development (CTED) recommendations for addressing climate change issues and the need to reduce dependence upon foreign oil through land use and transportation planning processes under the Growth Management Act (Chapter 36.70A RCW) and other relevant statutes. CTED will submit a final report to the Governor and appropriate committees of the Washington State House of Representatives and the Washington State Senate by December 1, 2008, as directed by Engrossed Substitute Senate Bill 6580.

Membership

- The Committee is comprised of one member from each of the two largest caucuses of the House of Representatives, appointed by the Speaker of the House; one member from each of the two largest caucuses of the Senate, appointed by the President of the Senate; three elected official members representing counties and five elected official members representing cities, representing each of the jurisdictional areas of Growth Management Hearings Boards and appointed by state associations representing counties and cities; and one member representing tribal governments, appointed by the Governor.
- The Committee also includes nonvoting ex officio members including one member representing the Office of the Governor; one member representing an association of builders; one member representing an association of real estate professionals; one member representing an association of local government planners; one member representing an association of agricultural interests; one member representing a nonprofit entity with experience in growth management and land use planning issues; one member representing a statewide business association; one member representing a nonprofit entity with experience in climate change issues; one member representing a nonprofit entity with experience in mobility and transportation issues; one member representing an association of office and industrial properties; one member representing an association of architects; and one member representing an association of commercial forestry interests.

Process

- All participants in the Committee will participate directly in the entire process. Discussions will strive to identify common ground among all Committee participants to deliver the most powerful

collective statement possible. However, where common ground cannot be identified, the opinions of individual participants will be respected and documented as they emerge.

- All final recommendations will be supported by a Committee vote. Final recommendations will be determined by a simple majority vote of voting Committee members. Voting will be conducted as a roll call voice vote, and a quorum will consist of those voting members who attend the meeting or otherwise arrange to make their perspective known to another voting member in advance of the meeting. Only a voting member may vote on behalf of an absent member. Minority opinions of voting members will be captured in the final report. The lead facilitator or any individual Committee member (along with a second), may place a recommendation for voting before the Committee. Voting will focus on substantive recommendations of the Committee, and members agree to limit voting activity to these items and to turn to voting only after issues have been fully deliberated. Ex officio members, by legislative mandate, will not vote; however their views will be included in the final report.
- The Committee will seek to conduct votes throughout the process to complete recommendations consistent with Committee deliberations. Straw polling (of all participants) may be used to test the strength of support for recommendations prior to voting. Participants are asked not to reconsider decisions already made in the stepwise process. Once the Committee reaches a milestone by taking a vote, the process moves to the next step.
- The Policy Advisory Committee will provide the Director of CTED with recommendations by October 24, 2008. CTED will deliver a final report to the Governor and Legislature by December 1, 2008 summarizing the recommended policy options of the Committee. The contents of the final report will be drafted by CTED staff through the process of joint fact-finding and joint policy development with the Committee, assisted by the facilitator, with input and review from all Committee participants. Interim report materials will be developed during the process, and the final report will be issued at the completion of the process.
- The report contents will include the following:
 - I. Executive Summary
 - II. Summary of bill requirements for this study
 - III. Relevant background information
 - IV. Recommendations/Body of Work:
 - a. Description of actions cities and counties are taking to address climate change issues;
 - b. Recommendations of changes, if any, to chapter 36.70A RCW and other relevant statutes that would enable state and local governments to address climate change issues and the need to reduce dependence upon foreign oil through land use and transportation planning processes;
 - c. Descriptions of existing and potential computer modeling, analytic and assessment tools that could be used by counties and cities in addressing their proprietary and regulatory activities to reduce greenhouse gas emissions and/or dependence upon foreign oil;
 - d. Considerations of positive and negative impacts to affordable housing, employment, transportation costs, and economic development that result from addressing the impacts of climate change at the local level;
 - e. Assessments of state and local resources, financial and otherwise, needed to fully implement recommendations resulting from and associated with b and c above; and
 - f. Recommendations for additional funding to implement the recommendations resulting from b above.

- CTED, in preparing the report and presenting information to the Committee, will convene a technical support team including one member from CTED, one member from the Washington Department of Ecology, and one member from the Washington Department of Transportation. In addition, Washington Department of Agriculture and Washington Department of Natural Resources have requested to participate on the technical support team. CTED staff and the technical support team will provide the information, analysis, and management necessary to support the Committee's deliberations.
- In addition, CTED will consult with the professional staffs of counties and cities or their state associations, and regional transportation planning organizations, to solicit assistance in developing materials and options for consideration by the Committee. CTED, at its discretion, may also invite transit organizations, clean air agencies, or other related organizations to participate in support of the Committee.
- The process is anticipated to consist of four or five meetings of 4-5 hours each.

Scope and Objectives

In developing its recommendations, the Policy Advisory Committee will strive to achieve and be limited to the following objectives as primarily directed in ESSB 6580:

1. Establish Committee ground rules.
2. Review and provide a description of actions cities and counties are taking to address climate change issues.
3. Review the Growth Management Act and other relevant statutes, and make recommendations for changes in statute, if any, that would enable state and local governments to address climate change issues and the need to reduce dependence upon foreign oil through land use and transportation planning processes.
4. Review and provide a description of existing and potential modeling and other analytic and assessment tools that could be used by counties and cities in addressing their proprietary and regulatory activities to reduce greenhouse gas emissions and/or dependence upon foreign oil.
5. Provide and summarize consideration of positive and negative impacts to affordable housing, employment, transportation costs, and economic development that result from addressing the impacts of climate change at the local level.
6. Provide an assessment of state and local resources, financial and otherwise, needed to fully implement recommendations resulting from and associated with #3 and #4 above.
7. Provide recommendations for additional funding needed to fully implement the recommendations resulting from #3 above.

External and Internal Communication

1. All meetings of the Committee will be open to the public and announced in advance on the joint Ecology/CTED climate change website at <http://www.ecy.wa.gov/climatechange>. All of the meeting information and work products will be posted on the website, including agendas and meeting highlights.

2. Committee participants recognize that the Land Use & Climate Change Advisory Committee is one of several Washington State efforts addressing various aspects of climate change. These efforts include the Climate Action Team (along with its Implementation Working Groups - Beyond Waste, Buildings and Energy Efficiency, Transportation, and SEPA), Green Jobs, and Design of Market Based System. Several natural overlaps exist among these efforts requiring attentiveness to coordination by all participants. CTED and the facilitation team will closely monitor and coordinate with related efforts to ensure mutual awareness of on-going related developments, avoid redundancy of work effort, and provide for reasonable cohesion and consistency of products. These coordinative efforts will be further aided by overlapping participation among the groups addressing climate change.

Land Use & Climate Change Advisory Committee Member Signature:

Print Name

Date

Signature

Date