Tuesday, December 4

9:00 AM  Welcome and Agenda Review (10 minutes)

9:10 AM  CAT Progress and Meeting Objectives (10 minutes)

Part 1:  Continuing to Develop the Suite of Sector Specific Climate Strategies

In advance of this meeting, Climate Advisory Team members began to organize and sort the reviewed and affirmed Technical Working Group (TWG) policy options in order to elucidate powerful statements about what needs to occur to ensure that the state of Washington achieves the economic and emission reduction goals in Executive Order 02-07. At this meeting, the CAT will discuss, amend, and agree to the powerful directional themes, or ‘Headlines’, which best describe the CAT’s conviction around what needs to be accomplished, and identify the set of TWG strategies that advance each Headline.

9:20 AM  Option Revisions and Draft Integrated Results (1 hour)
Objective: Discuss the final revisions to the policy options, and approach and results of the integrated greenhouse gas emission reduction analysis. Discuss results of the fuels and jobs goal analysis. Review contributions to the goals of existing and planned actions. Discuss the proposed approach for finalizing the integrated analysis, including the cost analysis, and how results will be structured for inclusion in the recommendations and final report.

10:20 AM  Introduction to Collective Consideration of, Adjustment to, and Decisions about the Headlines and Supporting TWG Strategies, and Discussion of ‘Most Promising’ (30 minutes)
Objective: Discuss the outcomes from the CAT homework assignment and overarching elements which capture how the CAT defines ‘most promising’. Review the approach for the CAT to approve of those Headlines which represent ‘bold, powerful, full of conviction statements’ of what the TWG strategies might accomplish if implemented, which strategies are most relevant to which Headline, and which strategies are ‘most important’ under each Headline.

10:50 AM  Break (10 minutes)
11:00 AM  **Review, Amend and Affirm Headlines, Associated TWG Strategies, and ‘Most Promising’ Strategies for Each (1 hour 30 minutes)**

Objective: Discuss each draft Headline and associated strategies. Review changes or additions to the Headlines proposed by CAT members, and further amend the Headlines as needed. Review the associated TWG strategies identified under each Headline to ensure that each strategy is linked to its appropriate Headline, focusing on points of divergence identified by CAT member responses. Discuss strategies identified by CAT members as ‘most promising’ within each Headline, and reach agreement on which strategies the CAT as a whole agrees are ‘most promising’.

12:30  **Working Lunch Break (45 minutes)**
Lunch will be provided for CAT and key staff members.

1:15 PM  **Continued: Review, Amend and Affirm Headlines, Associated TWG Strategies, and ‘Most Promising’ Strategies for Each (1 hour)**

2:15  **Public Comment (30 minutes)**
Public comment will be held mid-day in order to allow those members of the public celebrating Hanukkah to provide comments to the CAT.

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**Part 2: Washington's Comprehensive Climate Approach**

The CAT will review and affirm directional draft recommendations for a Comprehensive Climate Approach for Washington. These recommendations have been composed based on CAT dialogue at the September and November CAT meetings, and are robust directional statements about the approach necessary for Washington State to pursue in order to fully and effectively address climate change. The CAT has already discussed and embraced these themes, such as the use and role of markets, the need to emissions reporting, the importance of developing and training the workforce, etc. At this meeting, the CAT will amend and refine the descriptive statements as needed, and affirm these recommendations.

**2:45 PM - Review and Affirm the Draft Directional Statements**

**4:50 PM** *(2 hours 5 minutes for discussion and a short break)*

**3:00 PM**  **Introduction and Description of Approach (10 minutes)**

Objective: Discuss the approach for reviewing and affirming the directional statements under the Comprehensive Climate Approach.

**3:10 PM**  **Potential ‘Directional’ Elements of a ‘Comprehensive Climate Approach’ (1 hour 40 minutes)**

Objective: Consider each draft statement describing a directional theme under the Comprehensive Climate Approach. Amend and refine the statements as needed, and affirm the recommendations.

**4:50 PM**  **Day 1 Recap and Looking Ahead to Day 2 (10 minutes)**

**5:00 PM**  **Adjourn for the Day**
Wednesday, December 5

8:30 AM    **Agenda Review (10 minutes)**

**Part 3: Fulfilling the Washington Climate Change Challenge**

The CAT will consider how its recommendations can be refined and organized for dissemination, including potential recommendations for early action, draft distribution for public review and comment, and creation of the interim report, as well as carried forward for continued policy direction articulation and assessment into 2008. The CAT will also consider recommendations emerging from complementary efforts related to the Washington Climate Change Challenge.

8:40 AM    **CAT Recommendations on Early Actions (1 hour 10 minutes)**

Objective: Review the suite of climate strategies identified on Day 1 and consider recommendations of early actions for consideration by the Legislature in the 2008 session.

9:50 AM    **PAWG Recommendations and Integration with the CAT (30 minutes)**

Objective: Review outcomes from the PAWG process and draft recommendations on how Washington can prepare and adapt to the impacts of climate change. Consider how the PAWG recommendations interact with the CAT recommendations, and implications for public review and the final report.

10:20 AM    **Education Recommendations and Integration with the CAT (20 minutes)**

Objective: Review draft recommendations about future public education and outreach about climate change. Consider how the education recommendations interact with the CAT recommendations, and implications for public review and the final report.

10:40 AM    **Break (10 minutes)**

10:50 AM    **Future Work of the CAT (30 minutes)**

Objective: Discuss the continuation of the CAT through the end of 2008, and the continued role of a CAT to advise on policy direction, assist in sequencing policy and program development, and continue refinement of viable climate strategies into programs to be implemented in 2009 and beyond.
11:20 AM  Public Outreach and Comment Process of the Draft Recommendations (15 minutes)
Objective: Describe the process for public review and comment on draft CAT, PAWG and education recommendations, and inclusion of feedback into the final report.

11:35 AM  Final Report Schedule and Expectations (15 minutes)
Objective: Describe the process of combining the directional Comprehensive Climate Approach recommendations, the focused Headlines and the promising strategies into a powerful report. Discuss the schedule for producing and reviewing the drafts, and expectations for CAT member feedback, involvement, and endorsement of the final report.

11:50 AM  Next Steps, including Recognizing the Work of the TWGs (10 minutes)

12:00 PM  Working Lunch Break (45 minutes)
Lunch will be provided for CAT and key staff members.

12:45 PM  Public Comment (1 hour)

1:45 PM  Adjourn