

EMERGENCY PLANNING & COMMUNITY RIGHT-TO-KNOW ACT REPORTING REQUIREMENTS SUMMARY
§302 - 313

Section Number	Reporting Criteria	Report Type	Frequency of Reporting	Agencies Receiving Report
EPCRA § 302	Have present at <u>any one time</u> an EHS in quantity equal to or greater than TPQ	Form or Letter	One time	SERC LEPC
EPCRA § 303	Have present, <u>any one time</u> , an EHS in quantity equal to or greater than TPQ	Form or Letter	One time	LEPC
EPCRA § 304 CERCLA § 103	Release of an EHS in quantity equal to or greater than reportable quantity OR Release of a CERCLA hazardous substance in quantity equal to or greater than reportable quantity	Immediate: Verbal (document call) Follow-up: written	Immediate upon knowledge of release with written follow-up	LEPC SERC 1 NRC 2,3
EPCRA § 311	Have present at <u>any one time</u> an OSHA hazardous chemical in quantity equal to or greater than 10,000 lbs. OR An EHS in quantity equal to or greater than TPQ or 500 lbs., <i>whichever is less</i>	MSDS list of hazardous chemicals and health affects or MSDS copies	One time with revision when there are changes	SERC (List) LEPC FD
EPCRA § 312	Have present at <u>any one time</u> an OSHA hazardous chemical in quantity equal to or greater than 10,000 lbs. OR An EHS in quantity equal to or greater than TPQ or 500 lbs., <i>whichever is less</i>	Tier Two – Emergency & Hazardous Chemical Inventory Report	Annually by March 1 st	SERC LEPC FD
EPCRA § 313	Manufacture or process, or use any listed toxic chemical in excess of its threshold amount during the course of a calendar year. Thresholds are 25,000 lbs. manufactured or processed or 10,000 lbs. for otherwise used except for persistent, bioaccumulative, toxic chemicals (pbts), which have thresholds of 100 pounds or less.	Toxics Release Inventory (TRI) Report aka Form R Report	Annually by July 1 st	EPA SERC

NOTES:

EHS = Extremely Hazardous Substance

TPQ = Threshold Planning Quantity

OSHA = Occupational Safety and Health Administration

EPA = Environmental Protection Agency

NRC = National Response Center 1-800-424-8802

SERC = State Emergency Response Commission
Ecology Community Right-to-Know Unit
1-800-633-7585, press 2 epcra@ecy.wa.gov
<http://www.ecy.wa.gov/epcra>

LEPC = Local Emergency Planning Committee

FD = Local Fire Department

1 = To report releases to the Washington SERC call 1-800-258-5990
2 = Notification to the NRC is only required if a CERCLA hazardous Substance is released
3 = No follow-up report is required to be submitted to the NRC