

Sample form for documenting the decision process of potential notification triggers

Yes	No	Potential Notification Triggers	Notes:
		The source of the spill is unknown.	
		The volume of the spill is uncertain.	
		The volume of the spill is known to be less than 42 gallons and does not threaten surface or ground water.	
		The spill is uncontained.	
		The spill is located in an area where there is a pathway to waters of the state, and environmental conditions, such as rain events, make an impact to state surface or ground water likely.	
		The spill has the potential to impact groundwater.	
		As a result of the spill, actions have been taken to isolate the area from vehicle traffic, equipment traffic or human contact.	
		A spill that indicates a systemic spill problem (for example: it is the second time a spill resulted from a certain practice, or came from a piece or type of equipment/tank/pipe).	