Meeting Objectives:
- Meet each other and develop a common understanding of the statutory charge and purpose of the advisory committee.
- Review the draft work plan and provide input on the issues and topics to be addressed.
- Identify initial advisory committee member priorities, concerns and desired outcomes.
- Explore the roles and responsibilities of advisory committee members, staff, experts and the facilitator. Set the stage for how we will communicate, work together, and develop recommendations over the next 7 months.
- Agree on a schedule for future meetings. Identify agenda focus and address logistic and information needs for Meeting #2.

AGENDA

• Getting Started 9:00
  - Welcome & Task Force Purpose (Sarah Rees)
  - Self Introductions (committee members, staff, & facilitator)
  - Agenda Check (facilitator & members)

• Advisory Committee Charge 9:40
  - Statutory Background: Role of Advisory Committee and Ecology Staff (Sarah Rees)
  - Questions & Discussion (members)

• Clarifying Expectations for Meeting, Communicating & Making Decisions 10:00
  - Facilitator Ground Rules: Meeting Protocols, Communication and Decision-making Strategies
  - Member Comments/Suggestions
• **BREAK**  
  10:30

• **Developing a Work Plan**  
  10:45  
  - Distribute Information Binders (Neil Caudill)  
  - Overview of Draft Work Plan (Nancy Pritchett)  
  - Member Questions/Input on Key issues, Topics and Timeframe  
  - Identify next steps to finalize work plan.

• **Identifying Driving Considerations**  
  11:15  
  - Members disclose primary interests – what matters most to them in terms of issues and desired outcomes of the rule making advisory process.

• **Setting a Meeting Schedule**  
  11:45  
  - Coordinate calendars to plan for future meeting dates

• **Next Steps/ Focus for Meeting #2**  
  11:55

**MEETING CONCLUSION**  
**BY NOON**