

**Greenhouse Gas Reporting Rule  
Advisory Committee Meeting #2**

**Monday, September 15, 2008**

**9:00 AM – 4:00 PM**

**London Room, SeaTac Airport**

**Meeting Objectives:**

- Share information & staff work to date; develop basic understanding, and garner initial input from advisory committee members on issues related to the following topics:
  - **Defining the Boundaries for Reporting**
  - **Triggering the Reporting Thresholds**
  - **Deferred Reporting**
  - **Emissions Factors**
- Finalize the schedule for future advisory committee meetings.
- Agree on next steps – focus for Meeting 3

**AGENDA**

- Getting Started **9:00**
  - Welcome & Agenda Review
  - Brief Re-Introductions (committee members, staff, & facilitator)
  
- Defining the Boundaries for Reporting **9:15**  
*Nancy Pritchett*
  - Overview of reporting thresholds
  - Geographic boundaries
  - Organizational boundaries
  
- BREAK **10:45**
  
- Triggering Reporting Thresholds: Types of entities that may need to report **11:00**  
*Gail Sandlin*
  - Ecology's data analysis and assumptions used to develop a list of potential reporters.
  
- LUNCH **12:00**

- Deferred Reporting **12:45**  
*Sarah Rees*
  - Option to defer reporting for interstate and international commercial aircraft, rail, truck or marine vessels.
  
- **BREAK** **1:45**
  
- Emissions Factors **2:00**  
*Alan Newman & Neil Caudill*
  - What are emissions factors?
  - Sources for emissions factors
  - Fleet emission calculation methodology
  
- Meeting Schedule **3:30**
  - Finalize schedule for future meeting dates
  
- Next Steps/ Focus for Meeting #3 **3:45**
  
- MEETING CONCLUSION** **BY 4:00**