

WASHINGTON COASTAL MARINE ADVISORY COUNCIL

July 27, 2012 ~ 9:30am – 3:30pm
Port of Greys Harbor ~ Aberdeen WA

Meeting Summary

ATTENDANCE

See Attachment 1

DECISIONS & ACTION ITEMS The following items were decided during the meeting. For more details on the actions, please see Attachment 2.

- WCMAC supported the spending plan for the Mapping Activities projects, with the understanding that DNR will address incorporating projects focused on shellfish and sediment management and will be meeting with Wahkiakum County MRC in the first week of August.
- WCMAC supported the spending plan for the Data Tools projects, with the understanding that they will be able to comment on the RFP for the MSP Planning Platform and provide input on the usability of the interface.
- WCMAC supported the spending plan for the Stakeholder Engagement projects. Member suggested looking into more opportunities for communication and outreach. Ecology will explore additional options for scaling down the number of days of the learning/training workshop and that the information presented is both regional and Washington State focused.
- WCMAC supported the spend plan for the Ecological Assessment projects.
- WCMAC reviewed and approved the Operating Procedures pending review by the Attorney General.
- WCMAC decided to recommend to the Director of Ecology to seat Richard Lovely with Grey's Harbor PUD and Jeff Ward with Pacific Northwest National Laboratory to represent energy interests on the WCMAC.
- WCMAC approved Casey Dennehy with Surfrider to fill the recreation seat.
- WCMAC formed a sub-committee to draft a mission statement and goals for the Council to review at the next meeting. Members on the sub-committee are: Doug Kess, Jody Kennedy, Brian Sheldon, Dale Beasley, Rich Osborne, and Key McMurry.
- Ecology will re-advertise the tourism seat.
- Washington Coast Sustainable Salmon Partnership will follow up with their Board of Directors to gauge if they have an interest in joining the WCMAC.
- The Drafting Committee will review adding additional seats. Suggestions included: 2 seats for each MRC, citizen representatives from each of the 4 coastal counties, or citizen representatives from the North, Central and South coast. The Committee will bring recommendations back to the group.
- The next meeting will take place in late September/early October. WCMAC asked that Amanda send out a doodle poll with proposed meeting dates for the last two weeks of September and the first week of October. The date that works for the majority of members will be selected.

- Members will send suggestions for agenda items and education topics for the next meeting to Chair Doug Kess, and the Agenda Committee.
- WCMAC Approved the July 27th meeting agenda.
- WCMAC Approved the May 11th meeting summary.

WELCOME & INTRODUCTIONS

Chair Doug Kess welcomed members to the meeting and introduced Bob Nichols, Governor's Office representative. Bob reported that the Governor is committed to the engagement of coastal communities, values the perspective the WCMAC is providing, and that this group is a great way for the Governor to stay informed. Neutral convener Amanda Murphy explained that Doug will be leading the meeting with the exception of the DNR work session which herself and Rob McDaniel will be running. Doug then asked members to introduce themselves by stating their names and affiliations.

Doug introduced Rob McDaniel to give an overview of the responses he received from members regarding satisfaction with meetings thus far. Rob received few responses, but feedback included:

- Stronger facilitation
- Better time-keeping
- Make sure WCMAC works on important things
- Unhappy with the decision-making dynamic

Rob explained that satisfaction with the outcome of a decision-making process is based on four factors:

- Decision was the correct one
- Interests met, protected or not harmed
- I had a say (as appropriate)
- My input was respectfully heard

Participants involved in the process need to feel they got something out of the process, that it was fair or that the process can be trusted, and that they were heard and respected. Rob explained that these factors are important needs that must be carefully considered in order to achieve agreements and decisions that will last. For example, even if the decision was the correct one, favored by the individual, and the process was fair, if that person does not feel he/she was listened to or respected, they may not be satisfied. He also reminded members to be mindful of both their message and how they deliver it including tone and body language.

REVIEW AND APPROVE AGENDA & MAY MEETING SUMMARY

Doug reviewed the meeting agenda and asked the Council for comments. Brian Sheldon requested a discussion about member alternates be added to the agenda. Doug noted that alternates would be part of the operating procedures discussion. With that addition, the WCMAC approved the agenda.

Doug then asked the Council for comments on the May 11th meeting summary. Amanda Murphy reported that she had received feedback from members to clarify in the summary that the Council supported all of the components of the marine management plan listed in RCW 43.372., they be included in the intent section of the MSP spend plan, and supported the intent of the language on existing uses be "protecting and preserving existing sustainable uses". She let the Council know that

she will update the meeting summary to reflect this clarification. There were no further comments and the WCMAC approved the May meeting summary.

DISCUSS and APPROVE OPERATING PROCEDURES

Vice Chair Rod Fleck presented the Council with the Drafting Committee's final draft of the operating procedures. He provided the Council with an update on the work of the Committee that led to the final draft and asked members for input, explaining that one of the goals of the meeting is to reach agreement on the operating procedures and recommend to Ecology to adopt them.

The Council raised questions surrounding how to appoint alternates. Rod directed members to Section II of the operating procedures that outlines the process for designating alternates; *the member will appoint an alternate which will then be confirmed by the Council as a whole*. He added that in cases where alternates have been designated, if both the member and alternate are present at a meeting both may address the Council, but only the member may vote.

The Council discussed the sections of the operating procedures and made the following modifications:

- Section IV A. now reads: "As specified in this charter, the Council will provide on-going guidance to the Governor, Legislature (when requested), State Ocean Caucus, and Ecology.
- Section IV C. 5) now reads: "Advocate or act upon the Council's recommendations for ocean policy and planning within various forums. If no action is taken by the Agency on the guidance or advice of the Council, the Agency will provide written explanation to the members of the Council as part of the following meeting where such guidance or advice was given."
- Section IV D. 2) now reads: "At minimum, the Council will be joined by the following government liaisons:" and "In addition, the following will be invited and encouraged to attend the meetings of the Council:"

Ecology will submit the draft operating procedures to the Attorney General's office for review.

WCMAC agreed to approve the operating procedures with the above modifications pending review by the Attorney General's office.

SUSTAINABLE COASTAL COMMUNITIES PRESENTATION

Suzanna Stoike, Washington Sea Grant Fellow, was invited to give a presentation on her work assisting the Sustainable Coastal Communities Action Coordination Team (ACT). Suzanna reported that the West Coast Governors Agreement was announced in September of 2006, as a tri-state partnership to protect and manage the ocean and coastal resources along the entire West Coast. This partnership, now called the West Coast Governors Alliance (WCGA), completed their action plan in 2008 and formed 10 Action Coordination Teams (ACT) to implement the plan, one of which is the Sustainable Communities (SCC) ACT.

The WCGA Executive Committee includes representation from the Governors' offices from each of the three states, the Department of Commerce, the Environmental Protection Agency (EPA), and the Department of Interior, as well as support from the states' agencies, staff and fellows. Suzanna noted

that one of the roles of the Executive Committee is to seek funding for projects, and the Committee has been successful in receiving funding from the National Oceanic and Atmospheric Administration (NOAA) funding source for regional ocean partnerships. The Executive Committee supports the ACT's work plans, manages grant projects and engages with National Ocean Policy (NOP) and the National Ocean Council (NOC). She added that the Committee meets monthly via conference call and annually for a two day workshop.

Based on the three sustainable coastal communities' action items in the WCGA action plan, the Sustainable Coastal Communities ACT created six focus areas: sustainable aquaculture, economic development, green ports, clean harbors, recreation and tourism, and sustainable fisheries. Suzanna discussed some of the projects the Sustainable Coastal Communities ACT are currently working on, including: Community Supported Fisheries, harbor characterization and Regional Sediment Management, and the 2013 Working Waterfronts and Waterways Symposium being held in Tacoma, WA. She explained that this Symposium will be an opportunity to bring national attention to waterfront issues in the West Coast and to engage and learn from other coastlines. Suzanna encouraged WCMAC members to visit the Symposium website at www.workingwaterfronts2013.org and submit proposals.

During and after the presentation, Suzanna and the Council engaged in an open question and answer discussion:

Q: Spartina eradication is one of the ACT focus areas, but what about other invasive species?

A: WCGA will be developing more top priorities at their next meeting. The priorities must be broad enough to garner support from all three states.

Q: What is being done to address the issue of marine and tsunami debris?

A: Bob Nichols responded the WCGA, the Pacific Coast Collaborative and the states are all working on this issue. Additionally, the WCGA along with the Governors' of Hawaii and Alaska and representatives of Guam and the Mariana Islands are seeking federal funding to help with the cleanup.

Q: How could the issue of marine debris be raised to a greater level of importance?

A: Issues are brought to the WCGA by a governor's office or one of the work groups and they come together to agree on a decision/position.

Q: Is there an example of how WCGA action item 7.3 – *Assess the health and economic vitality of coastal communities by identifying current economic conditions* – is being executed?

A: The Northwest Fisheries Science Center (NWFSC) coordinates the NOAA Fisheries Groundfish Program on the West Coast. A component of that program is conducting socioeconomic assessments to determine economic impacts of proposed management actions on various user groups. Encouraging this work is one example.

Q: Could aquaculture be included in the sustainable fisheries project?

A: Yes. The next step is to prioritize the work plan then take a closer look at membership to ensure that all interests are represented.

Q: Will the data accumulated by the ACT's be able to be used by DNR?

A: Once the data is in the database, it should be accessible to agencies.

Q: What is the timeframe on the climate change workshops?

A: Anticipate before the holidays, but will keep the WCMAC informed moving forward.

WORK SESSION – CMSP SPENDING PLAN

Michal Rechner with the Department of Natural Resources (DNR) outlined their process thus far in developing the CMSP Spend Plan. He explained that marine special planning law and the budget proviso places parameters on how the money can be spent. It limits expenditures to:

- Conducting ecosystem assessment and mapping activities in marine waters consistent with the RCW, with a focus on assessment and mapping activities related to marine resource uses and developing potential economic opportunities;
- Developing a marine management plan for the state's coastal waters as that term is defined in RCW 43.143.020;
- Coordination under the west coast governors' agreement on ocean health and other regional planning efforts.

In May 2012 DNR drafted the four categories of the spend plan based on the law, legislative report recommendations and the budget proviso. DNR presented this at the May 11th WCMAC meeting, and received support from the group. In May/June DNR sought project ideas from the MRCs, WCMAC, tribes and state agencies. On May 16, 2012 Michal sent an email to the WCMAC soliciting input on the draft spend plan categories, and suggested projects for inclusion in the final spend plan. In June the agencies did an initial prioritization of the projects they had received, based on the following criteria:

- Is it On-Target?
 - Meets the requirements of the marine spatial planning law and budget proviso.
 - Fills a recognized need or information gap.
 - Sequencing and scope makes sense. It assists with completing other later tasks.
- Is it Doable?
 - Can deliver results and products by June 30, 2013.
 - Uses a group with appropriate expertise and skills.
 - Meets state requirements for spending money such as contracting requirements.
- Is it Widely-Supported?
 - Has support from a diverse group of people and institutions.
 - Uses partnerships and allows for more efficient use of funds (bang-for-the-buck, leveraging).

This list was then discussed with the MRCs, tribal staff and the WCMAC. He added DNR plans to have the spend plan finalized in August so they may begin executing contracts and meet the September 1st deadline. DNR and Ecology will continue to work with MRCs, tribal staff and the WCMAC through January 2013 to develop detailed projects for the next biennium.

Mapping

Goal: Map baseline conditions (i.e. distribution, abundance, intensity, and temporal/spatial patterns) and forecast potential future conditions). Michal went on to explain that the projects included a series of maps that characterize:

- Human uses: recreational, tribal, fishing, and shipping use patterns. Assessment of marine economy on the coast (jobs).
- Physical and Biological: nearshore seafloor maps, forage fish surveys, and compiling existing data on oceanography, biology and ecology (ONRC and NOAA Biogeographic Branch).
- Renewable Energy: suitability map based on energy availability and physical parameters.

He added there has been support from many of the proposed projects, including seafloor mapping and forage fish. However, concerns surrounded the lack of shellfish aquaculture mapping projects, the desire for more detailed fishing maps and to cost of some projects. Next biennium will look to fund a more detailed economic analysis and an expansion of seafloor mapping surveys.

Feedback from WCMAC included:

- Ensure WA be on the same data platform as other coastal states.
- Include projects focused on shellfish aquaculture and sediment management.
- Allocate more funds than are available in case some projects do not come to fruition. Ensure that all available money allocated by the budget proviso is used for marine spatial planning projects.
- Obtain mapping information for the estuaries that feed into the ocean.
- Ensure funds are spent efficiently. Combine projects where possible to get the most “bang-for-buck”.

WCMAC agreed to support the spending plan for the Mapping Activities projects, with the understanding that DNR will address incorporating projects focused on shellfish and sediment management and will be meeting with Wahkiakum County MRC in the first week of August.

Data Tools

Goal: Enable access, sharing, analysis and management of data for the planning process. Ensure robust technical and scientific input on data quality, access and management issues. Michal explained that deliverables for this section will include:

- Data system that provides access to viewing data in map form and performs some analyses of data.
- GIS portal that provides access to raw data and metadata for download and analysis
- Technical teams to provide review of data.
- Seafloor mapping strategy for the coast that identifies existing data and leverages federal and other partnerships.
- Improved website.

He went on to explain that the State would have to purchase licenses to use Google products so they are exploring the option of creating the data system in house. Questions were raised as to how this

system would treat sensitive data. Michal responded that varying levels of access could be added into the software. The group inquired how this would tie in with systems in California and Oregon. Michal responded that while the interface would not look the same, they would be able to use the same data. Members asked if individuals would be able to build their own maps. Michal responded that it would initially just be a viewer, and then tools would be added to allow for the building of maps. He added that DNR will continue to explore the in-house option, while getting the RFP in place.

Feedback from WCMAC included:

- Ensure usability of the data system.
- Allow WCMAC to review the GIS marine spatial planning platform RFP.
- Confirm that in-house cost estimates for developing the MSP planning platform are realistic.

WCMAC agreed to support the spending plan for the Data Tools projects, with the understanding that they will be able to comment on the RFP for the MSP Planning Platform and provide input on the usability of the interface.

Stakeholder Engagement

Goal: Increase awareness, participation, and involvement of various groups in pre-planning process. Improve communication and coordination among groups involved in the process. Michal explained deliverables for this section include:

- Increased awareness of and participation of community in MSP through
 - Overview sessions and training workshops.
 - Developing draft objectives in series of work sessions.
 - Facilitation of WCMAC activities related to MSP.

He went on to report there seemed to be a lack of interest in the 5-day planning meeting and in the next biennium DNR will look at funding more outreach efforts

Feedback from WCMAC included:

- Provide more outreach to communities for example, placing notices of future meetings in local newspapers.
- Priorities, goals and objectives of the WCMAC are needed.
- Conduct a scaled down version of the originally proposed 5-day learning exchange/training workshop.
- Create brochure/marketing materials providing an overview of marine spatial planning.

WCMAC agreed to support the spending plan for the Stakeholder Engagement projects. Members suggested looking into more opportunities for communication and outreach. Ecology will explore additional options for scaling down the number of days of the learning/training workshop and that the information presented is both regional and Washington State focused.

Ecosystem Engagement

Goal: Assess status and trends of ecosystem (ecological, social, and economic factors) and threats to resources. Develop ecosystem indicators. Michal explained that deliverables for this section include an ecosystem indicator assessment and strategy. This entails understanding the status of the current ecosystem indicator processes and methodologies and develops recommended actions and process for Washington that leverages existing expertise where appropriate.

There were concerns raised over the small number of projects listed in the category and the short project descriptions.

WCMAC agreed to support the spend plan for the Ecological Assessment projects.

UPDATE ON SEAT NOMINATIONS AND DISCUSSION

Jennifer Hennessey reported Ecology received two nominations for the open WCMAC Energy seat, Richard Lovely with Grey's Harbor PUD and Jeff Ward with Pacific Northwest National Laboratory. Members discussed both candidates' qualifications and the different perspectives on energy each would offer to the WCMAC. Members suggested adding an additional seat to the Council and seating both nominees.

WCMAC agreed to recommend to the Director of Ecology to seat both nominations for the Energy seat.

Jody Kennedy reported that Surfrider was nominating Casey Dennehy, who will be moving to Greys Harbor and joining their organization, for the Recreation seat.

WCMAC agreed to recommend to the Director of Ecology that Casey Dennehy be named to Recreation seat.

Ecology did not receive any nominations for the Tourism seat, and will re-advertise for it.

Some members suggested a seat for the Washington Coast Sustainable Salmon Partnership (WCSSP) be added. Miles Batchelder, Executive Director of WCSSP, offered to take the proposal to his Board of Directors for feedback.

WCMAC agreed that WCSSP Executive Director should approach their Board of Directors to gauge their interest in joining the Council.

There was additional discussion about adding additional seats to the Committee. Suggestions included: two seats for each MRC, citizen representatives from each of the four coastal counties, or citizen representatives from the North, Central and South coast.

WCMAC agreed that the Drafting Committee will review these options and report back the Council at the next meeting.

NEXT STEPS AND ADJOURN

The group decided the next meeting will be at the end of September/early October. Amanda Murphy will send out a doodle poll with proposed meeting dates. The date that works for the majority of members will be selected.

Doug Kess asked members to send him suggestions for items for the next meeting agenda and idea for the education topic. Doug invited public comments. Ross Barkhurst stated it would be helpful to increase community outreach and ensure that the WCMAC meetings are publicly noticed. Doug then thanked the WCMAC and meeting participants, and adjourned the meeting.

Attachment 1 Meeting Attendees

Coastal Group Members				
Last	First	Seat	Affiliation	In Attendance?
Backman	Mike	Wahkiakum County MRC	Wahkiakum County MRC	✓
Beasley	Dale	Commercial Fishing	Columbia River Crab Fishermens Association	✓
Cedergreen	Mark	Recreational Fishing	Westport Charterboat Association	✓
Costanzo	Charlie	Shipping	The American Waterways Operators (AWO): Pacific Region	N
Dalan	Garrett	Grays Harbor County MRC	Grays Harbor County MRC	✓
Fleck	Rod	North Pacific MRC	North Pacific MRC	✓
Garrow	Tami	Economic Development	Grays Harbor Public Development Authority	✓
Grunbaum	RD	Conservation	Friends of Grays Harbor	✓
Kennedy	Jody	Recreation	Surfrider	✓
Horton	Marc	Ports	Port of Grays Harbor	N
Kess	Doug	Pacific County MRC	Pacific County MRC	✓
Maurer(Marchant)	Lorena	Education	Educator	N
McMurry	Key	Citizen	Key Environmental Solutions LLC	✓
Osborne	Rich	Science	Feiro Marine Life Center Research Associate	✓
Sheldon	Brian	Shellfish Aquaculture	Willapa-Grays Harbor Oyster Growers Association	✓
Toste	Ray	Commercial Fishing	Westport Crabbers Association	N
Alternates				
Leraas	Robin	Grays Harbor County MRC	Grays Harbor County MRC	N
Nordin	Mike	Pacific County MRC	Pacific County MRC	✓
Pokorny	Tami	North Pacific MRC	North Pacific MRC	✓

Tribes, State Agencies, Organizations & Public			
Last	First	Affiliation	In Attendance?
Batchelder	Miles	Washington Coast Sustainable Salmon Partnership	✓
Barkhurst	Ross	Washington Waterfowl Association	✓
Dye	Paul	The Nature Conservancy	✓
Delvin	Eric	The Nature Conservancy	N
Dietz	Dana	Washington Coast Sustainable Salmon Partnership	N
Grayum	Michael	Puget Sound Partnership	N
Hennessey	Jennifer	Department of Ecology	✓
Jewett	Jenna	Department of Fish and Wildlife	N
Kline	Randy	State Parks and Recreation	N
Lassiter	Katrina	Department of Natural Resources	✓

Lynn	Brian	Department of Ecology	N
Mooney	Jamie	Washington State Emergency Management	✓
Nichols	Bob	Governor Gregoire's Office	✓
Rechner	Michal	Department of Natural Resources	✓
Sarff	Dana	Makah Nation	✓
Sawchuk	Jennifer	Surfrider	✓
Schelling	John	Emergency Management Division	N
Sheldon	Dick	Willapa Shellfish Growers	N
Steinbeck	Charles		N
Toteff	Sally	Department of Ecology	N
Trosin	Bridget	Department of Ecology	N
Wecker	Miranda	University of Washington	✓

**Attachment 2
 Action Items
 Coastal Body**

Coastal Body Action Item List

	Action Item	Responsible Party	Due Date	Done?	Comments
1	Send draft operating procedures to AG's office for review.	Ecology – Jennifer Hennessey		Yes	Once reviewed by the AG's office the Drafting Committee and Council will re-review the document.
2	Recommend to Director of Ecology to name Richard Lovely and Jeff Ward as the Energy reps., and Casey Dennehy as the recreation rep.	Ecology – Jennifer Hennessey		Yes	
3	Re-advertise the tourism seat.	Ecology – Jennifer Hennesey		Yes	
4	Develop a mission statement and goals for the WCMAC.	Subcommittee: Doug Kess, Jody Kennedy, Brian Sheldon, Dale Beasley, Rich Osborne, and Key McMurry.			9/14/12: The subcommittee held a conference call to discuss developing a mission statement.
5	Review adding additional seats on the WCMAC.	Drafting Committee	October 2012		9/13/12: The Drafting Committee held a conference call to discuss adding additional seats. The Committee will bring recommendations back to the full WCMAC.

6	Agenda Committee will meet and develop an agenda for the 4 th meeting.	Agenda Committee			<p>8/31/12: Agenda Committee had a conference call to develop a draft agenda.</p> <p>9/10/12: Draft agenda was sent to the WCMAC for review and comments.</p> <p>9/21/12: Deadline for comments on the draft agenda.</p>
7	Members will send suggested items to Doug Kess for the 4 th meeting agenda.	All WCMAC members	8/30/12	Yes	
8	Members will send Doug Kess suggested items for the 3 rd meeting agenda.	All members.	6/6/12	Yes	
9	Agenda Committee will meet and develop an agenda for the 3 rd meeting.	Agenda Committee	7/20/12	Yes	<p>6/14/12: Agenda Committee had a conference call to develop a draft agenda.</p> <p>6/29/12: Draft agenda was sent to the WCMAC for review and comments.</p> <p>7/13/12: Deadline for comments on the draft agenda.</p> <p>7/17/12: Agenda Committee had a conference call to incorporate comments and finalize the draft</p>

					agenda. 7/20/12: Meeting agenda was sent out to the WCMAC.
10	Doug Kess will follow up with Paul Dye, on TNC's offer to provide a workshop of MSP.	Doug Kess		Yes	
11	The Drafting Committee will finalize the draft operating procedures and send them out for review and comment.	Drafting Committee	7/2/12	Yes	5/31/12: Drafting Committee held a conference call to finalize draft operating procedures. 6/29/12: Drafting Committee held a conference call and finalized draft operating procedures.
12	The Drafting Committee will propose 2-3 options for the name of the group. They will be sent out via email using a Survey Monkey, and members will vote on the name. The name with the most votes will be selected.	Drafting Committee All members	Voting closes COB June 15 th	Yes	5/31/12: Drafting Committee had a conference call and identified 3 name options. Amanda put them into a survey poll and sent out to the group to vote on. 6/15/12: the group choose the name "Washington Coastal Marine Advisory Council (WCMAC).
13	Ecology will send an invitation letter to the Shoalwater Bay Tribe	Ecology – Jennifer Hennessey, Brian Lynn		Yes	
14	Ecology will re-advertise the Energy seat on the group.	Ecology – Jennifer Hennessey, Brian Lynn		Yes	

15	Members will send individual comments and suggestions on potential needs and/or projects for the MSP spending plan to Jennifer Hennessey and/or Michal Rechner.	All Coastal Group members.	6/8/12	Yes	5/16/12: Michal Rechner sent email to the Coastal Group.
16	Invitation letters to Coastal Tribes.	Ecology will send invitation letters to the coastal tribes.		Yes	5/11/12: Letters were sent to each of the four coastal treaty tribes. Makah has responded and will send a representative to the next meeting.
17	Draft operating procedures/ by-laws.	Drafting Subcommittee: Rod Fleck, Brian Sheldon, Key McMurry, Doug Kess, and Jennifer Hennessey/Department of Ecology staff support.	5/4/12	Yes	4/6/12: In the process of scheduling conference call to begin drafting. 164/20/12: Conference call scheduled The draft procedures will be sent out to the group to review at least a week in advance of the next meeting.
18	Develop 5/11/12 meeting agenda items/topics.	Agenda Subcommittee: Doug Kess, Mike Backman, Garrett Dalan, Tami Garrow, and Jennifer Hennessey/Department of Ecology staff support.	5/4/12	Yes	4/6/12: Doug, Rod, and the Center are working on setting up a conference call to draft the next meeting agenda and will be contacting the Subcmte shortly to do so. 4/18/12 Conference Call scheduled The Agenda Subcommittee will work with members to develop the meeting agenda and will send

					out to the group to review at least a week in advance of the meeting.
19	Coastal Group members send brief bio and a photo of themselves to Amanda Murphy.	All Coastal Group members.	4/18/12	Yes	Amanda will combine everyone's bio and photo into one document and send out to the group.
20	Email to the Governor's Office stating the Coastal Advisory Body is in strong support of SSB 6263.	Doug Kess	3/27/12	Yes	
21	Coastal Body guidance to Ecology and SOC on National Ocean Policy and Dredging	All Coastal Group members.	Developed at 3/23/12 meeting	Yes	Amanda sent the language the group agreed on to Ecology via email on 3/26/12, cc:ed Doug and Rod.