

Appendix M - Monitoring Report Checklist

<input type="checkbox"/>	Monitoring report details.
<input type="checkbox"/>	Project name.
<input type="checkbox"/>	Associated permit and reference number(s) (assigned by the Corps, Ecology, local government).
<input type="checkbox"/>	Who prepared the monitoring report (name, address, and phone number).
<input type="checkbox"/>	Who the monitoring report was prepared for (name, address, and phone number).
<input type="checkbox"/>	Date of the monitoring report, including the time period for which the monitoring activities occurred.
<input type="checkbox"/>	Brief description of the development project.
<input type="checkbox"/>	Location of the development project and directions to the development site(s).
<input type="checkbox"/>	Date construction of the development project started.
<input type="checkbox"/>	Area (acres) and type(s) of wetlands affected by the development project. Also briefly describe impacts to other aquatic resources.
<input type="checkbox"/>	Brief description of the mitigation project.
<input type="checkbox"/>	Goals and objectives of the mitigation project.
<input type="checkbox"/>	Location of the mitigation project and directions to the mitigation site(s).
<input type="checkbox"/>	Date construction of the mitigation site(s) was completed. Specify when different activities were completed (e.g., excavation, planting, installation of irrigation systems).
<input type="checkbox"/>	Area (acres) and type(s) of existing wetlands at the site and proposed for restoration (re-establishment and rehabilitation), creation (establishment), enhancement, and/or preservation (this could be from the executive summary of the mitigation plan).
<input type="checkbox"/>	Who completed mitigation site activities (name, address, and phone number).
<input type="checkbox"/>	Copies of any records of long-term protection (e.g., conservation easement, deed restriction).
<input type="checkbox"/>	8 1/2" x 11 map of the mitigation site(s).
<input type="checkbox"/>	Inset showing the geographic location of the site.
<input type="checkbox"/>	Landmarks.
<input type="checkbox"/>	Type(s) of wetlands and other aquatic habitats (as constructed).
<input type="checkbox"/>	Locations of photographic record stations.
<input type="checkbox"/>	Summary of management actions (maintenance and contingencies) implemented at the mitigation site(s).
<input type="checkbox"/>	Summary of monitoring results.
<input type="checkbox"/>	List of performance standards for the mitigation project.
<input type="checkbox"/>	Table of monitoring results compared to performance standards for specified target dates.
<input type="checkbox"/>	Summary of field data taken to determine compliance with performance standards.
<input type="checkbox"/>	Photographic record of the site from the most recent monitoring visit at record stations (photo pans are required in addition to along transect lines).
<input type="checkbox"/>	Summary of any problems or significant events that occurred on the site that may affect the ultimate success of the mitigation project.
<input type="checkbox"/>	Summary of any lessons learned.