



Washington State Department of Ecology
Spill Prevention, Preparedness and Response Program
P.O. Box 47600, Olympia, WA 98504-7600
For information, please contact SPPR Program at 360-407-7455.

Primary Response Contractor (PRC) Application

Introduction

The information provided in this application will be used to verify and evaluate oil spill contingency plans submitted under Chapter 173-182 Washington Administrative Code (WAC) Oil Spill Contingency Plan Rule.

WAC 173-182-810

Equipment and personnel readiness will be verified once the application is approved. Ecology may inspect equipment, training records, maintenance records, drill records, and may request a test of the call-out procedures, and require operation of each type of equipment listed in the application. These inspections may be conducted at any/all equipment locations. Any resources not on-site at the time of an inspection shall be accounted for by company records.

WAC 173-182-900

Ecology may verify compliance with this chapter by examining training and equipment maintenance records, drill records, accuracy of call-out and notification lists, spill management team lists, ICS forms, waste disposal records, post-spill reviews and records on lessons learned.

Responses present important opportunities to gather information on the effectiveness of your resources that can strengthen our response systems and prove our assumptions for response capability in Washington. Real world information and lessons learned help Ecology determine how your company responds to a spill. It also provides additional information that will support your PRC Application approval, in particular requests for alternative standards. In the event equipment is deployed for spill response operations, Ecology may require documentation of equipment performance and lessons learned from the PRC.

Submit completed and signed application to:

**Washington Department of Ecology
Spill Preparedness Section - Response Contractor Approval
P.O. Box 47600
Olympia, WA 98504-7600**

Fill out only the sections that apply to your company

A - CONTACT INFORMATION			
Company Name:	UBI Number:	Point of Contact:	
Mailing Address	City	State	Zip
Physical Address	City	State	Zip
Primary Phone Number:	Primary Fax Number:	Email:	

B - SIGNATURE
<p>The information in this application is accurate and (name of company) is committed to:</p> <ol style="list-style-type: none"> 1. Begin mobilization efforts immediately but no longer than 1 hour from notification of a spill. <i>WAC 173-183-800</i> 2. Provide written notification to ecology and plan holders to whom they are obligated, within twenty-four hours, of any significant change in the information report in the approved application. <i>WAC 173-182-820</i> 3. Maintain response equipment in a state of constant readiness and in accordance with manufacturer specifications. <i>WAC 173-182-270</i> 4. Maintaining documentation of equipment performance and capturing lessons learned on efficiency and effectiveness. <i>WAC 173-182-345, WAC 173-182-350, WAC 173-182-620</i> 5. Participate in drills with customers and include subcontracted resources in drills and training. <i>WAC 173-182-700</i> <div style="display: flex; justify-content: space-between; border-top: 1px solid black; margin-top: 20px;"> </div> <p>Owner or Operator Date</p>

C - SPILL RESPONSE INFORMATION: <i>To be approved, applicants must have a process to provide 24 hour/day contact for spill response personnel and commit to begin mobilization efforts immediately but no longer than 1 hour from notification of a spill. WAC 173-182-800</i>			
<p>C1. Describe the 24 hour system. The system should cite the name of a central reporting office or individual who is responsible for implementing the call out process. Include order of priority for call-out and an example duty roster if applicable.</p>			
<p>C2. Include a list of response personnel and indicate whether they are full time, part-time employees, or subcontracted personnel, and their home base or office location.</p>			
Name	Position Title	Home Base / Office	Employee / Subcontractor
			<input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Subcontractor
			<input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Subcontractor
			<input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Subcontractor
			<input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Subcontractor
			<input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Subcontractor

D - COMMUNICATION

List all communication assets by type, brand and location. Include the frequencies used, and geographical ranges of each system. A completed ICS-205 form may be used to address this requirement.

E - TRAINING INFORMATION:

Include a list and frequency of essential core training response staff receive. The following categories of training should be included as applicable to a particular job; safety training, operation of response equipment, emergency response training standards as defined in WAC 296-824-300, Incident Command System, Geographic Response Plan, NWACP and training on other response technology resources.

F - RESPONSE EQUIPMENT: *Complete all subsections, F1-F8, as appropriate for your company.*

F1. DEDICATED RESPONSE EQUIPMENT: The PRC application shall identify the physical address of all equipment locations and state whether the equipment is company owned or subcontracted, and dedicated or non-dedicated.

Boom: List the location, total lengths of boom (feet), manufacturer's name, model, size.

Oil Recovery: For each type of oil recovery device; state the location, manufacturer's name and model, minimum crew requirements, and nameplate capacity.

Storage: State the types of temporary storage devices by location state the type, manufacturer's name and model, minimum crew requirements, and maximum capacity in barrels. (e.g. Barges, vac-trucks, portable tanks)

Workboats: Workboats (excluding vessels listed above): provide the location, vessel name or identifier, minimum crew requirements, length, vessel type by design; amount of boom on board plus other assets that would be applicable to oil spill response (e.g., crane, outriggers, etc.)

The PRC is urged to maintain a list of dedicated equipment on the western response resource list, www.wrri.us, in lieu of submitting a list with the PRC application.

F2. NON-DEDICATED WORKBOATS: The PRC shall include a detailed description of access to non-dedicated workboats. The description should include the vessel owners, number of vessels available throughout the year, vessel types and size, and description of training with the non-dedicated workboats.

F - RESPONSE EQUIPMENT - Continued

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F3. ALTERNATIVE RESPONSE: The PRC shall include other a detailed description of other response technology systems available such as in-situ burn, dispersants, bioremediants and other chemical agents. List the types and locations of equipment available and include an operations plan describing how the technology will be mobilized, deployed, and monitored.

F4. WILDLIFE RESCUE & REHABILITATION: The PRC shall include other a detailed description of any wildlife rescue and rehabilitation resources. List the types and locations of equipment used for wildlife rescue and rehabilitation including any contracts or agreements for trained wildlife rehabilitation and rescue personnel. If the wildlife systems are listed on the WRRL, include an inventory of the systems in the application.

F5. SHORELINE CLEANUP: For shoreline cleanup personnel, the application shall describe the plan for mobilization of personnel including cascading additional personnel, the name and phone number of the resource center where the staff will be obtained the training if necessary and estimated time of mobilization. If the PRC relies on an outside company for shoreline cleanup personnel, include the number of personnel available and the call-out process.

F6. CONSUMABLES: The PRC shall include a general description of the consumable response equipment such as sorbents boom, sweep, pads, and snare that are maintained at any one time and their locations.

F7. FIXED STORAGE: The PRC shall include any agreements for access to fixed shoreside storage. Include the owner, location, and general estimate of volume available.

F8. ADDITIONAL RESOURCES: The PRC application shall include a summary list of contracts, Mutual Aid Agreements, and Letters of Intent (LOI) for non-dedicated resources not included in sections F2-F7. This items may include but are not limited to;

- a. Remote sensing equipment / Surveillance resources to detect and track the extent and movement of oil.
- b. Aircraft (fixed and rotary wing).
- c. Oiled debris handling resources such as earth removal equipment, dump trucks and earth moving equipment.
- d. Non-dedicated on water storage.

G - MAINTENANCE: *The inspections and maintenance shall be documented and the records maintained for 5 years. The location of the records shall be noted in the application, and all records shall be available for review during verification inspections conducted by Ecology. WAC 173-182-270*

The PRC shall describe their inspections and maintenance program. The equipment maintenance program at a minimum shall include the schedules, methods, and procedures for maintaining the equipment in a state of constant readiness for deployment. Include the key personnel positions responsible for ensuring resources are maintained and have the ability to commit funds or repair or replacement.