

Attachment II

Washington State Vessel Oil Spill Contingency Plan Holder Guidance

Contingency Plan Updates for Demonstrating Compliance with Neah Bay Tug Legislation

This is guidance for the contingency plan updates discussed in the transmittal letter and required under Senate Bill 5344, passed during the Washington State's 2009 legislative session. This is generalized guidance due to the differences in the format of plans. Specific and individual guidance can be given to each vessel plan holder.

I. **Plan Submission:** Plan updates describing compliance with Senate Bill 5344 may be submitted in the Puget Sound appendix of the vessel plan, or as narrative within the core plan; and also included within the plan's field document. Plan updates are due December 1, 2009. This will allow Ecology to review and approve the plan before the contracting for the tug begins. The system must be in place by July 1, 2010.

II. **Plan Content:** The plan must:

1. Fully comply with the provisions of Senate Bill 5344 and fulfill the intent of Senate Bill 5344 section 1 (4) that:

"... the maritime industry should provide and fully fund at least one year-round emergency response tug at Neah Bay, with necessary logistical and operational support, and that any tug provided by the maritime industry pursuant to this act should meet or exceed technical performance requirements specified in the state's fiscal year 2009 contract for the Neah Bay emergency response tug."

2. Include a description of the entire proposed system, for example, whether an umbrella organization is used to receive notifications and to dispatch the tug.

III. **Incident Notification and Tug Dispatch Reporting:**

The plan must describe your internal notification system, describe how the decision to deploy the tug is made, how notifications and call-out will occur. If one or more umbrella organization is used to implement the program, describe this mechanism. Notification information is typically located both within the body of the plan and the field document.

The plan must commit to post incident reporting to Ecology.

"The covered vessel owner or operator shall submit a written report to the department as soon as practicable regarding an emergency response system deployment, including photographic documentation determined by the department to be of adequate quality. The report must provide a detailed description of the incident necessitating a response and the actions taken to render assistance under the emergency response system."

IV. **Emergency Response Vessel Drills:**

The plan must commit to including the tug in drills that are required in Washington.