

PUGET SOUND MONITORING CONSORTIUM
STORMWATER WORK GROUP

FIRST MEETING OF THE “CORE” TEAM

Wednesday, 11 June 2008 9:30 AM – Noon
University of Washington Tacoma
The Tacoma Room (GWP Room 320)

Draft Agenda

THE MEETING’S GOALS:

1. Begin to define the charter of the Stormwater Work Group, including its purpose, and the interests and goals to be addressed through its work.
2. Tentatively define how the workgroup will operate, including organizational structure, membership, ground rules, and staffing.

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| I. | 9:30 | Welcome, Introductions, and Review Goals and Agenda | Jim Reid/Everyone |
| II. | 9:35 | Context for Today’s Discussions: Review the Governance Committee’s Agreement Establishing This Workgroup | Jim/Everyone |
| | | <ul style="list-style-type: none">▪ <i>Review the final summary of the Governance Committee’s 9 May 2008 meeting.</i> | |
| III. | 9:40 | Tentatively Define the Workgroup’s Charter | Everyone |
| | | <ul style="list-style-type: none">▪ <i>Based on the Governance Committee’s discussion last month, what might be the Stormwater Workgroup’s purpose statement?</i>▪ <i>What might be the primary interests and goals to be achieved?</i>▪ <i>What concerns might need to be addressed?</i>▪ <i>What are the anticipated timelines for achieving our goals?</i> | |
| | 10:40 | Break | |

IV. 10:50 Tentatively Define Structure and Membership Everyone

- *Based on our discussion of the workgroup's likely charter, do we have the right balance of representation on this "core" team, and what should be the membership of the larger work group?*
- *And how should it be structured, including the role of the "core" team and some key ground rules the group should use to guide its decision-making?*
- *Will the workgroup have the services of a project manager, and will it need a facilitator? If so, what should the relationship of workgroup members to the project manager and facilitator?*
- *What should be the roles and responsibilities of the project manager?*
- *If a facilitator is needed, what qualities and characteristics does the workgroup need in one?*
- *What resources do we have to support this work group and what additional resources might be needed?*

V. 11:50 Review Tentative Decisions and Discuss Presenting Recommendations to the Governance Committee Jim/Everyone

- *Summarize today's tentative decisions and agreements.*
- *What are the next steps, and who will be responsible for them?*
- *Discuss how we will present our recommendations to the Governance Committee on July 9th.*
- *Decide on a next meeting date for the "core" group and a first meeting date for the larger group.*

Noon Adjourn