

PUGET SOUND MONITORING CONSORTIUM

**STORMWATER WORK GROUP**

**SECOND MEETING OF THE “CORE TEAM”**

Wednesday, 9 July 2008 1:00 – 3:00 PM

University of Washington Tacoma  
The Tacoma Room (GWP Room 320)

# Draft Agenda

**THE MEETING’S GOALS:**

1. Agree on key features of the structure the Oversight Committee and Core Team will use to be successful, including their charter and bylaws.
2. In the spirit of “lessons learned” from the past two years and applying those lessons to this new endeavor, discuss the resources needed to support the Work Group, including the roles of a project manager and facilitator.
3. Agree on the process by which the Oversight Committee will submit preliminary assessment questions to the Science Panel.

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|-----|------|--|--------------------|
| I.  | 1:00 | Welcome, Introductions, Review the Last’s Meeting’s Decisions and Today’s Goals and Agenda   | Jim Reid           |
|     |      |  |                    |
| II. | 1:10 | Agree on the Work Group’s Proposed Structure & Bylaws  | Jim/Karen Dinicola |
|     |      | <ul style="list-style-type: none"><li>▪ <i>At its June 11<sup>th</sup> meeting, the Core Team authorized Karen and Jim to draft a charter and ground rules to guide the work and decision-making of both the Work Group and the Core Team. In preparation for this meeting, a draft charter, draft schedule, and proposed bylaws were submitted to the Core Team.</i></li><li>▪ <i>What are your reactions and comments to the draft documents?</i></li><li>▪ <i>Following the discussion, is there agreement on these items?</i></li><li>▪ <i>What is the status of identifying the members of the Core Team and the Oversight Committee?</i></li></ul> | Everyone           |

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| II.  | 2:05 | Agree on Process to Identify Preliminary Assessment Questions to the Puget Sound Science Panel  | Karen                  |
|      |      | <ul style="list-style-type: none"> <li>▪ <i>The first “deliverable” from the Stormwater Work Group to the Science Panel is a set of preliminary assessment questions. What should be the process to develop them?</i></li> <li>▪ <i>Following the discussion, is there agreement on a process by the Core Team?</i></li> </ul>  |                        |
| III. | 2:30 | Discuss Project Budget and Staffing Needs   | Karen                  |
|      |      | <ul style="list-style-type: none"> <li>▪ <i>What is the status of funding for this effort from Ecology’s Water Quality Program?</i></li> <li>▪ <i>At our meeting in June there was agreement on the need for project management and facilitation of the Work Group. As we proceed, what are our expectations of the two roles, and what do we need them to help us accomplish, and by when? Should we select a chairperson to run the meetings of this committee? What qualities and/or abilities do we seek or desire in the short- and long-term?</i></li> <li>▪ <i>What are the next steps towards agreement by the Core Team on staffing needs for the Work Group?</i></li> </ul> | Bill Moore<br>Everyone |
| IV.  | 2:55 | Summarize Decisions; Identify Next Steps  | Jim                    |
|      | 3:00 | Adjourn   |                        |

**Web link to a map of University of Washington Tacoma:**

[http://www.tacoma.washington.edu/campus\\_map/](http://www.tacoma.washington.edu/campus_map/)

**Driving directions to UW Tacoma:**

To reach the Tacoma campus of the University of Washington from I-5:

- Take the I-705/Tacoma City Center exit #133.
- From I-705 take the South 21<sup>st</sup> Street exit.
- Turn left at the traffic light onto South 21<sup>st</sup> Street. From here you can either:
- Turn right at the traffic light onto Pacific Avenue, then turn right again into the public pay parking lot next to the Washington State History Museum, which is located across Pacific from the campus, and from the Academic Building in which we will meet.

OR

- Go through the light at South 21<sup>st</sup> Street and Pacific Avenue (the campus will be on the right), and park in one of the pay parking lots up the hill at C Street and Jefferson Avenue.

**Public transportation directions to UW Tacoma:**

- Express buses from Seattle and Olympia stop right across the street from the Academic Building/GWP on Pacific Avenue.
- There is also a light rail link from the Sounder train that stops at the same place as the buses.