



Pooled Resources Oversight Committee

DRAFT MEETING SUMMARY

Wednesday, February 3, 2015 from 10:00 a.m. to 12:00 p.m.

USGS, 934 Broadway, Tacoma 98402

a list of acronyms is included at the end of this document

Permittee representatives:

- Will Appleton, Chair
- Ben Parrish
- Jim Simmonds
- Kelly Uhacz

Other stakeholder representatives:

- Chris Konrad, Vice Chair
- Tom Putnam
- Bruce Wulkan

Permittee alternates:

- Heather Kibbey
- Kit Paulsen
- Bill Reilly
- Carla Vincent

Other stakeholder alternates:

- Abby Barnes
- Jay Davis
- Katelyn Kinn

RSMP Coordinator:

- Brandi Lubliner

SWG Staff:

- Karen Dinicola

THE COMMITTEE'S PURPOSE:

The purpose of the Committee is to provide transparency, efficiency, and accountability of the expenditure of the Pooled Fund for the RSMP. The Committee will provide feedback to Ecology through the SWG regarding the schedule, scope, budget, and quality of the program's deliverables and verify that contracts are implemented.

Quarterly budget and progress report

- The Committee reviewed the draft third quarterly report for Oct-Dec 2014. Brandi and Karen highlighted some numbers that reflect new budget totals inclusive of WSDOT and City of Bellingham contributions to the status and trends account. The report also includes an anticipated encumbrance for SIDIR, discussed below.

Oversight of Status and Trends Monitoring

- Streams monitoring:
 - USGS, King County, Skagit County, San Juan Island Conservation District have begun the monitoring and it is going well. The implementation team is holding approximately monthly coordination calls focused on labs, equipment, clarifying methods, and discussing unforeseen issues.
 - Final total number of sites: despite some sites dropping off the total list, we are maintaining 60 monthly water quality monitoring sites. So far, the changes in sites have not required amendments to agreements because only USGS and King County have been affected.
 - Brandi has been serving in the role of project manager in addition to RSMP Coordinator for this component of the status and trends monitoring. The roles are distinct and both needed. In hindsight, the project manager role could have been assigned to USGS or King County as major participants. WDFW is serving this role for mussels, and we need to allot budget for this role for the sediment monitoring.
 - The PRO-Committee agrees that Brandi should charge the RSMP Status and Trends account for these project management hours moving forward. Brandi expects this to total less than 100 hours.
 - It is an unbudgeted, but appropriate expense. There are ample funds in our contingency buffer.
 - Add this to "lessons learned."



<http://www.ecy.wa.gov/programs/wq/psmonitoring/swworkgroup.html>; <https://sites.google.com/site/pugetsoundstormwaterworkgroup/home>

- Brandi and Karen need to follow up on the QAPP addendum for data analysis and reporting.
- Mussel monitoring:
 - WDFW submitted a draft SOW for comment. It should be near final in a week or so and will be emailed to the PRO-Committee for review at that point. The current budget estimate for this component is lower than the estimate used for status and trends account budgeting last summer. The QAPP is the first deliverable.

Oversight of Effectiveness Studies

- Agreements are final and signed for all four of the effectiveness studies previously discussed by the Committee. USFWS has submitted its first deliverable. All of the studies will be submitting quarterly deliverables.
- A first draft SOW for the Lakewood business inspection study was submitted yesterday, and the SOW for the Bellingham bioretention hydrology study is being written. These SOWs will be sent to Committee members for review via email for review prior to contracting.
- The PRO-Committee members agreed that an appropriate process for review and approval of QAPPs and content deliverables is to identify one or more “technical lead/liaison(s)” for each study to provide an objective, informed, third party review role in addition to the RSMP Coordinator and Ecology’s engineers. The liaison reports to the SWG: the progress; what is being learned; and any concerns about the project. For studies with a TAC or a steering committee one or more committee member(s) is selected to serve in or share this role. Prior effectiveness study recipients should be considered for this role in future studies.
 - For the Redmond paired watershed retrofit study: Chris Konrad will serve as the TAC liaison to the SWG.
 - For the USFWS bioretention toxicity reduction study: Brandi will ask Kit Paulsen to be the liaison.
 - For the King County Echo Lake highway retrofit study: Karen will ask Dick Gersib to identify a WSDOT staff member to be the liaison.
 - For the King County Hylebos retrofit study: Will Appleton will serve as the liaison.

Oversight of SIDIR

- At the last SWG meeting, members discussed a plan for this RSMP component that was proposed by the SIDIR subgroup. The overall plan was accepted by the SWG in approving the 2015-2016 work plan. One of the goals for this coming year is to have a consultant on board when permittees submit their IDDE data at the end of March via the annual reports required for the permits. The consultant will compile and evaluate the data submitted by the permittees, assess the completeness or ease of achieving a complete data set, and propose analyses. A consultant present at the meeting followed up with questions about including this as an added task for the business inspection source control study sponsored by Lakewood; the work on this task would be charged to the SIDIR account, not effectiveness studies.
- The Committee reviewed and discussed two proposals:
 - The first proposal is to extract data from ERTS to create a map of spills incidents that could be overlain on the streams monitoring sites to see if spills might explain poor water quality results. The Committee agreed that 2014 spills data should not be evaluated for comparison to 2015 water quality data. So this proposal should be tabled for possible later discussion. Committee members noted that not all spills reach receiving waters.
 - The second proposal addresses the need stated in the work plan. Adding this task to the Lakewood effectiveness study contract would provide project management cost efficiencies. The SIDIR subgroup should review the scope and buy off on it prior to sending it back to the PRO-Committee. Karen will schedule the SIDIR subgroup meeting and send a closer-to-final scope of work to PRO-Committee members for review by email. The proposal is within available funds.

Next PRO-Committee meeting

- The Committee expects to meet approximately bi-monthly this year. Karen will send a Doodle poll to select a time in mid April, after the first big set of deliverables comes in. Will intends to bring the new Federal Way representative. The SWG next meets on March 11 and will need to approve new PRO-Committee members.



Acronyms used in this document

- *IDDE: Illicit Discharge Detection and Elimination*
- *PRO-Committee: Pooled Resources Oversight Committee*
- *QAPP: Quality Assurance Project Plan*
- *RSMP: Regional Stormwater Monitoring Program*
- *SIDIR: Source Identification Information Repository*
- *SOW: Scope of Work*
- *SWG: Stormwater Work Group*
- *TAC: Technical Advisory Committee*
- *USFWS: U.S. Fish and Wildlife Service*
- *USGS: U.S. Geological Survey*
- *WDFW: Washington Dept. of Fish and Wildlife*
- *WSDOT: Washington Dept. of Transportation*