

**Reclaimed Water Use Rule Advisory Committee Meeting
February 25, 2009 Agenda
9:30 AM to 3:00 PM**

Time	Agenda Topic	Who	Process (how?)	Outcome (goal)
9:30 (10 min)	Welcome and & sign in Introductions Meeting Summary – 1/2009 Handouts	Tim	Bring meeting to order Pass sign-in sheet Roundtable introductions Identify/provide & summarize handouts	Begin meeting Document attendance
9:40 (20 min)	Updates 1. Legislation 2. Water Rights Issues	Kathleen Lynn	Present information	Transfer information. Quickly dispense with misc. topics of interest.
Transition to Rule				
10:00 (5 min)	Meeting purpose and agenda	Bill	Review agenda State meeting goals	Focus meeting to achieve goals
10:05 (15min)	Overview of Rule Development	Kathy Tim	Present rule time line Present revised outline – Part A Procedure for comments	Understand time line. Flag and tag issues for further consideration.
5 Minute Break				
10:25 (65 min)	Baseline Rule Part III	Kathy Bill	First Review Use ground rules developed. Use color cards for quick assessments	Get Advisor Input & Identify: <ul style="list-style-type: none"> • Issues • Action items • Agreements
11:30 (30min)	Lunch Break			
12:00 (2:30 with a 5 minute break)	Baseline Rule III & IV	Kathy Bill	Finish review of Part III Review Part IV	Get Advisor Input & Identify: <ul style="list-style-type: none"> • Issues • Action items • Agreements
2:30 (30 min)	Comments from Audience Wrap up Closure of Meeting	Bill Tim	Ask for comments Summarize agreements Assign tasks Logistics – video conferencing	Consult audience Get impressions of day Summarize work Set comment deadline Document assignments
3:00 (30 min)	After meeting networking – optional if your time permits			