

2016 Update: Stormwater Management Manual for Eastern Washington

Kick-off Meeting

January 8, 2016 at Moses Lake.

Ecology's Summary Notes

Agenda:

- 9:30: Welcome & Introductions
9:45: Initial discussion on what needs to be updated in the EWA SW Manual
11:00: Process going forward
- RFP
 - Steering committee
 - Project timeline
 - EWA Listserv to share meeting invites/project info
- 11:40: Adjourned
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Ecology is supporting and leading the effort to update the 2004 Stormwater Management Manual for Eastern Washington (manual) as it has been over 10 years since the manual was written. The intent of this current effort is to update certain sections of the manual to incorporate advances in stormwater management, apply lessons learned with the current manual, and streamline for ease of use. This is not intended to be a wholesale rewrite.

It was recommended that we begin the meeting with the process and then discuss what may need to be updated.

- Meeting kicked off with a discussion of the 2004 manual development process
 - The process, which started in 2001, was a bigger effort – two products were developed:
 - 1: Model Stormwater Program for EWA
 - 2: Stormwater Manual for EWA – new document
 - 10-15 member steering committee was formed to help direct this effort, a sub-committee was formed specific to the manual development.
- Process going forward: Ecology will manage a contract to fund a consultant team to organize/facilitate meetings, develop technical documents/graphics needed to update the manual, respond to comments on proposed drafts,
- There was a suggestion to get the consultant early on in the effort to help solicit what needs to be updated in the manual and organize meetings.
- Another suggestion to use municipalities to help spread the word regarding the update.
 - Workshops are often lightly attended – need alternative approach to target local designers/consultants.
 - An in-depth survey could be used to collect info and the municipalities could send out to target these hard to reach stakeholders.
 - Municipalities could also meet with their local designers to go through chapters of the manual to gather input.
- **Discussion result:**
 - **Use steering committee to help define a more general scope of work to include in the RFP/RFQ.**

- **Use consultant to gather fine-grain input/specifics on what needs to be updated in the manual.**
- **Project timeline – complete manual by early 2018**
 - **Contract awarded by June 2016**
 - **In the meantime, we can do some work to collect ideas on what is/not working in the manual**
- **Steering Committee discussion**
 - Steering committee make-up needs to be limited (to about 10 members) so that decisions can be made relatively quickly, and open to representatives of state/federal agencies, tribes, environmental groups, as well as Permittees.
 - This can be a (self) nomination process, and Ecology will select members (based on broad representation).
 - The role of the steering committee is advisory, and will assist with:
 - Reviewing RFQ and final SOW
 - Selecting the consultant team
 - Help ID and set priorities for what to update
 - Help address competing issues/priorities/comments
 - Permittees at the table self-identified their interest to joining the steering committee
 1. Tom Wachholder
 2. Ruby Irving-Hewey
 3. Matt Zarecor
 4. David Haws
 5. Tony Garcia
 6. Art Jenkins
 7. John Sawyers
 8. Brad Daly
 9. Mark Melton
 10. Dean Smith
 11. Shilo Sprouse
 12. Heather Killinger (Grant Co CD)
- **Result of Steering Committee Discussion**
 - **Steering committee will be made up of 10-15 members to serve the role discussed above and membership will be open to include a broad representation of interested stakeholders.**
 - **Ecology will reach out to state/federal agencies, tribes, etc. and invite to participate on steering committee.**
 - **If necessary, Ecology will follow-up with Jon Morrow to help narrow down Permittee nominations to keep # on Steering committee to target of 10-15.**
 - **Goal of determining Steering Committee membership by Feb 1, 2016.**
- **Initial discussion on Scope of Work/Manual update needs**
 - Ecology provided early thinking on what may need to be updated in the manual
 - Update the UIC section – Ch 5.6
 - How to determine appropriate treatment techniques
 - Correct and refine spill containment section

- Correct and refine oil control section
 - Update existing BMP guidance
 - Update Core element #2 & Construction SWPPP to meet requirements in latest Construction Permit
 - Incorporate appropriate sections/BMPs from the eastern WA LID Manual
 - Add consistency with the WWA Manual – where appropriate
 - Use consistent terminology
 - Move to an electronic format
 - Suggestions from the group
 - Add rock-lined & unlined swales as a BMP
 - May need to evaluate effectiveness of unplanted swales
 - Make connection to Highway Runoff Manual
 - Harmonize the manual with Yakima and Spokane’s manuals
 - Need to address wellhead protection zones – this is referenced in the manual but no guidelines are available from DOH (left up to local jurisdictions)
 - Consider including local conditions/issues specific to jurisdictions
 - Discussion around Core Element 8
 - May be able to use the e-format to link to local requirements
- **Next Steps**
 - Ecology will begin the contract development process and a draft Scope of Work.
 - Ecology will reach out to potential Steering committee members (other interested stakeholders) and invite their participation.
 - Ecology will work with Jon Morrow, if needed, to narrow down Permittee steering committee members.
 - Goal is to have the steering committee members identified and committed by early Feb. 2016. **UPDATE:** this will likely be completed in March.
 - Once both above steps are completed, Ecology will convene the steering committee to review the draft RFP or RFQ.
 - Permittees will begin to identify needed manual updates on their own, and as they can prior to having a consultant on board.