

APPENDIX 3 – Annual Report Form for the Port of Seattle and the Port of Tacoma

Ecology presents the draft annual report questions for public review and comment. When the permit is issued, Ecology plans to provide permittees with an online annual report form, or an alternative format if requested, pursuant to draft permit condition S9.B.

VI. Status Report Covering Calendar Year _____

1. YES NO **Attach** a notification of any boundary changes resulting
NA in an increase or decrease in the Permittee's geographic area of coverage
during the reporting period, and implications for the SWMP. (*Required
annually, S9.G.3*)

Comments:

S6.E Stormwater Management Program

S6.E.1 Education Program

2. YES NO Made educational
material available to tenants and employees. (S6.E.1.a)

Comments:

S6.E.2 Public Involvement and Participation

3. YES NO Made the annual report and most recent version of the SWMPR available
on website. (S6.E.2)

Comments:

S6.E.3 Illicit Discharge Detection and Elimination

4. YES NO Complied with all relevant ordinances, rules, and regulations of the local
jurisdiction(s) that govern non-stormwater discharges. (S6.E.3.a)

Comments:

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5. YES NO Implemented policies to prohibit illicit discharges. (S6.E.3.b)

Comments:

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6. YES NO Implemented an enforcement plan to ensure compliance with policies to
prohibit illicit discharges. (S6.E.3.b)

Comments:

7. YES NO Maintained a map of all known MS4 outfalls, tributary conveyances to MS4 outfalls with a 24 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems, and depicting land use for property owned by the Port, and all other properties served by municipal separate storm sewers known to and owned or operated by the Port? (S6.E.3.c.i)

Comments:

8. YES NO Mapped tributary conveyances and the associated drainage areas of MS4 outfalls with a 12 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems? (Required by August 1, 2017, S6.E.3.c.ii)

Comments:

9. YES NO Mapped known connections greater than or equal to 8 inches to mapped tributary conveyances? (Required by August 1, 2017, S6.E.3.c.iii)

Comments:

10. YES NO Implemented a program to document operation and maintenance records for stormwater treatment and flow control BMPs/facilities and catch basins? (S6.E.3.c.v)

Comments:

11. YES NO Conducted field screening of at least 20% of the MS4 for illicit discharges and illicit connections?. (S6.E.3.d)

Comments:

12. YES NO Implemented procedures to identify and remove illicit discharges? (S6.E.3.d)

Comments:

13. YES NO Number of illicit discharges, including illicit connections, eliminated during the reporting period: (S6.E.3.d)
Attach a summary of illicit discharges discovered and actions taken to eliminate the discharges. (S6.E.3.d)

Comments:

14. YES NO Implemented a spill response plan that includes coordination with a qualified spill responder? (S6.E.3.e)

Comments:

15. YES NO Provided staff training or coordinated with existing training efforts to educate staff and, as appropriate, provided the opportunity for such training to tenants, on proper BMPs for preventing illicit discharges and for identifying, reporting, and responding as appropriate? (S6.E.3.f)

Comments:

S6.E.4 Construction Site Stormwater Control

16. YES NO
NA Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern construction phase stormwater pollution prevention activities, if applicable? (S6.E.4.a)

Comments:

17. YES NO Ensured that all applicable construction projects under the functional control of the Permittee obtained NPDES permit coverage? (S6.E.4.b)

Comments:

18. YES NO
NA Coordinated with local jurisdictions on construction projects owned or operated by other entities that discharge into Permittee's MS4? (S6.E.4.c)

Comments:

19. YES NO
NA Provided training for relevant staff in erosion and sediment control BMPs and requirements, or hired trained contractors to perform the work? (S6.E.4.d)

Comments:

20. YES NO
NA Provided access, as requested, for inspection of construction sites under the control of the Permittee during the land disturbing activity and/or construction period? (S6.E.4.e)

Comments:

S6D.5 Post-Construction Stormwater Management for New Development and Redevelopment

21. YES NO Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern post-construction stormwater pollution prevention activities, including proper operation and maintenance of the MS4? (S6.E.5.a)

Comments:

22. YES NO Coordinated with local jurisdiction regarding projects owned or operated by other entities which discharge into the Permittee's MS4? (S6.E.5.b)

Comments:

S6.E.6 Operation and Maintenance Program

23. YES NO Implemented an operation and maintenance (O&M) manual for all stormwater treatment and flow control BMPs/facilities and catch basins? (S6.E.6.a)

Comments:

24. YES NO Updated an O&M manual following discovery or construction of new stormwater facilities? (S6.E.6.a.i)

Comments:

25. YES NO Updated maintenance standards, as necessary, that are as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2012 *Stormwater Management Manual for Western Washington*? (Required by December 31, 2014, S6.E.6.a.ii)

Comments:

26. YES NO Inspected stormwater facilities listed in the O&M manual and took appropriate maintenance action? (S6.E.6.b)

Number of stormwater facilities inspected during the reporting period: _____.

Number of maintenance actions taken during the reporting period: _____.

Comments:

27. YES NO Provided appropriate training for Port maintenance staff?

(S6.E.6.c)

Comments:

28. YES NO Maintained records of inspections and maintenance activities? (S6.E.6.d)

Comments:

S6.E.7 Source Control in existing Developed Areas

29. YES NO Updated Stormwater Pollution Prevention Plans (SWPPPs) as necessary? (S6.E.7.a)

Comments:

30. YES NO Inspected at least 20% of all sites covered by SWPPPs required under this permit? (S6.E.7.d.)

Number of sites covered under SWPPPs: _____

Number of sites inspected: _____

Comments:

31. YES NO SWPPPs include measures to prevent, identify and respond to illicit discharges, including illicit connections, spills and improper disposal? (S6.E.7.f)

Comments:

32. YES NO SWPPPs include a component related to inspection and maintenance of stormwater facilities and catch basins that is consistent with the O&M Program? (S6.E.7.g)

Comments:

S7. Compliance with Total Maximum Daily Load Requirements

33. YES NO Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4 owned or operated by the Permittee? (S7)

Comments:

34. YES NO Complied with the specific requirements identified in Appendix 2. (S7.A)
NA

Comments:

35. YES NO Attached status report of TMDL implementation. (S7.A)
NA

Comments:

General Conditions

36. YES NO Notified Ecology of the failure to comply with the permit terms
NA and conditions within 30 days of becoming aware that the non-compliance
has occurred. (G20)

Comments:

37. YES NO Notified Ecology in accordance with G3 of any
NA discharge into or from the Permittee's MS4 which could constitute a threat
to human health, welfare, or the environment. (G3)

Comments:

38. YES NO Took appropriate action to correct or minimize the threat to human health,
welfare, and/or the environment per G3.A.

Comments:

S4 Compliance with Standards

39. YES NO If applicable, attached a summary of the status of implementation of any
NA actions taken pursuant to S4.F.3, and the status of any monitoring,
assessment, or evaluation efforts conducted during the reporting period.
(S4.F.3.d)

Comments:

S8 Monitoring

40. YES NO **Attach** a description of any stormwater monitoring or stormwater-related
NA studies as described in S8.B?

Comments:

41. YES NO Participated in cost-sharing for the regional stormwater monitoring
program (RSMP) for status and trends monitoring? (S8.C.1)

Draft Phase I Municipal Stormwater Permit

Comments:

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42. YES NO If choosing to conduct monitoring in accordance with S8.C.b, **attach** a data report in accordance with the approved QAPP? (*Required to begin monitoring by July 1, 2014*)
NA

Comments:

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43. YES NO Participated in cost-sharing for the RSMP for effectiveness studies? (S8.D.1)

Comments:

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44. YES NO If choosing to conduct stormwater discharge monitoring in accordance with S8.D.2, submitted a QAPP to Ecology by February 2, 2014?
NA

Comments:

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45. YES NO If choosing to conduct discharge monitoring in accordance with S8.D.2, **attach** an annual stormwater monitoring report per Appendix 9? (*Required to submit reports beginning March 31, 2016*).
NA

Comments:

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46. YES NO If choosing to conduct an independent effectiveness study in accordance with S8.D.3, made payment in accordance with S8.D.3.a?
NA

Comments:

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47. YES NO If choosing to conduct an independent effectiveness study in accordance with S8.D.3, submitted a detailed study proposal to Ecology by February 2, 2014? (S8.D.3.b.i)
NA

Comments:

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48. YES NO If choosing to conduct an independent effectiveness study in accordance with S8.D.3, submitted a QAPP to Ecology within 120 days of Ecology's approval of the detailed study proposal? (S8.D.3.b.ii)
NA

Comments:

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49. YES NO If choosing to conduct an independent effectiveness study in accordance with S8.D.3, began full implementation of the study no later than six months following QAPP approval? (S8.D.3.b.iii)
NA

Comments:

50. YES NO If choosing to conduct an independent effectiveness study in accordance with S8.D.3, **attach** interim results and status report. (S8.D.3.b.iv)
NA

Comments:

51. YES NO Contributed to the RSMP for source identification and diagnostic monitoring information repository? (S8.E.1)

Comments:

52. YES NO If choosing to submit Detailed Quarterly Source Identification Reports, submitted all reports per S8.E.2 beginning May 1, 2014.
NA

Comments: