

**APPENDIX 3 – Annual Report Form for Cities, Towns,
and Counties Covered under the
Eastern Washington Phase II Municipal
Stormwater Permit**

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*Eastern Washington Phase II Municipal Stormwater Permit
Second Year Annual Report*

Second Year Annual Report due March 31, 2009

Two printed copies and one electronic copy of this report are due to Ecology by March 31, 2009 (S9 Reporting Requirements). The reporting period is January 1, 2008 to December 31, 2008. Complete sections I through VI. Do not leave any questions blank.

I. Permittee Information

<i>Permittee Name</i>	<i>Permit Coverage Number</i>	
<i>Contact Name</i>	<i>Phone Number</i>	
<i>Mailing Address</i>		
<i>City</i>	<i>State</i>	<i>Zip + 4</i>
<i>Email Address</i>		

II. Regulated Small MS4 Location

<i>Jurisdiction</i>
<i>Entity Type</i> <input type="checkbox"/> County <input type="checkbox"/> City or Town <input type="checkbox"/> Other _____
<i>Major receiving water(s)</i>

III. Relying on another Governmental Entity

If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and the permit obligation they are implementing on your behalf below. **Attach a copy of your agreement with the other entity (unless previously submitted).**

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IV. Certification

Must be signed by the responsible official(s) of permittee or co-permittees

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name _____ Title _____ Date _____

Name _____ Title _____ Date _____

Name _____ Title _____ Date _____

V. Submittal

If you are using this format instead of the Excel format from the Ecology website, deliver two printed and signed copies and one electronic copy (send CD ROM in MS Word format or PDF) of this report by March 31, 2009:

Department of Ecology
Water Quality Program
Municipal Stormwater Permits
P.O. Box 47696
Olympia, WA 98504-7696

VI. Status Report For the Second Annual Report

Answer all the questions. If your answer is “No,” then in the *Comments* field provide the reasons why, corrective steps taken and proposed, and expected dates that the deadline will be met. If the requirement does not apply to you, mark “NA.”

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1. YES NO **Attached** annual written update of Permittee’s Stormwater Management Program (SWMP), including applicable requirements under S5.A.3 and S9.

Comments:

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2. YES NO
NA **Attached** a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee’s geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3.

Comments:

S5.B.2 Public Involvement and Participation

3. YES NO **Attached** description of program or policy directive to create opportunities for the public to provide input on the development, implementation and update of the SWMP, including the development and adoption of required ordinances. (S5.B.2.a and S9.E.2.c)

Comments:

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4. YES NO Made the most current version of the SWMP available to the public. If posted on website, list address. (S5.B.2.b)

Comments:

S5.B.4 Construction Site Stormwater Runoff Control

5. YES NO Provided information to construction site operators about training available on how to install and maintain effective erosion and sediment controls and how to comply with the requirements of Appendix 1 and apply the BMPs in the *Stormwater Management Manual for Eastern Washington* or an equivalent document. (S5.B.4.d)

Comments:

S5.B.5 Post-Construction Stormwater Management for New Development and Redevelopment

6. YES NO Provided information to design professionals about training available how to comply with the requirements of Appendix 1 and apply the BMPs in the *Stormwater Management Manual for Eastern Washington* or an equivalent document. (S5.B.5.e)

Comments:

S5.B.6 Pollution Prevention and Good Housekeeping for Municipal Operations

7. YES NO Have obtained NPDES permit coverage for all applicable construction projects and industrial facilities. (S5.B.6.a.i)
NA

Comments:

General Conditions

8. YES NO Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance? (G20.B)
NA

Comments:

9. YES NO Notified Ecology immediately in cases where the Permittee becomes aware of a discharge from the Permittees MS4 which may cause or contribute to an imminent threat to human health or the environment? (G20.C)
NA

Comments:

S4 Compliance with Standards

10. YES NO **Attached** a summary of the status of implementation of any actions taken pursuant to S4.F, and any information from an assessment and evaluation procedures collected during the reporting period. (S4.F.2.d)
NA

Comments:

VII. Information Collection (S8.B.1)

List below either the results of information collected and analyzed during the reporting period, including monitoring data (if any) and how to contact for additional information OR summarize the results of information collected and indicate how more complete information can be obtained.

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