

**APPENDIX 4 – Annual Report Questions for
Secondary Permittees**

VI. Status Report Covering Calendar Year _____

[Secondary Permittees are required to submit annual reports online or in a format provided by Ecology, pursuant to Special Condition S9.A](#)

1. YES NO **Attach** a notification of any jurisdictional boundary changes resulting in an increase or decrease in the [Secondary](#) Permittee's geographic area of coverage during the reporting period, ~~and implications for the SWMP.~~
NA (Required annually, S9.F.4)

Comments:

S6.D Stormwater Management Program

S6.D.1 Public Education and Outreach

2. YES NO Labeled all storm drain inlets owned or operated by the [Secondary](#) Permittee that are located in maintenance yards, in parking lots, along sidewalks, and at pedestrian access points. (Required ~~by~~ [no later than](#) 4 years from initial [date of](#) permit coverage ~~date~~, S6.D.1.a)

Comments:

3. YES NO Re-labeled all storm drain inlets with labels when no longer clearly visible and/or easily readable within 90 days. (Required *after* four years from initial [date of](#) permit coverage ~~date~~, S6.D.1.a)

Comments:

4. YES NO (Public ports, colleges, and universities [only](#)) Distributed educational information to tenants and residents about the impact of stormwater discharges on receiving waters and steps that can be taken to reduce pollutants in stormwater runoff. (Required ~~by~~ [no later than](#) 3 years from initial [date of](#) permit coverage ~~date~~, S6.D.1.b)

Comments:

S6.D2 Public Involvement and Participation

5. YES NO Made the annual report and SWMP ~~R~~ [Plan](#) available on website. (Required ~~by~~ [no later than](#) *May 31, annually*, S6.D.2.a)

Comments:

S6.D.3 Illicit Discharge Detection and Elimination

6. YES NO Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern non-stormwater discharges. (*Required* after initial date of permit coverage ~~date~~, S6.D.3.a)

Comments:

7. YES NO Implemented policies ~~to prohibiting~~ illicit discharges and identified enforcement mechanisms. (*Required* byno later than 1 year from initial date of permit coverage ~~date~~, S6.D.3.b)

Comments:

8. YES NO Implemented an enforcement plan to ensure compliance with policies to prohibit illicit discharges. (*Required* 18 months from initial date of permit coverage ~~date~~, S6.D.3.b)

Comments:

9. YES NO Developed a map of the storm sewer system ~~showing all known storm drain outfalls, receiving waters, and areas contributing runoff to each outfall~~ showing the features listed in S6.D.3.c. (*Required* byno later than four and one-half years from initial date of permit coverage ~~date~~, S6.D.3.c)

Comments:

10. YES NO Maintained a map of the MS4 showing all ~~the features known storm drain outfalls, receiving waters, and areas contributing runoff to each outfall~~ listed in S6.D.3.c. Made the map available on request to Ecology or others. (*Required* ~~after~~ four and one half years from initial date of permit coverage ~~date~~, S6.D.3.c)

Comments:

11. YES NO Conducted field inspections and visually inspected for illicit discharges at approximately one third of all known MS4 ~~discharge points and~~ outfalls. (*Required* to begin byno later than 2 years from initial date of permit coverage ~~date~~, S6.D.3.d)

Comments:

S6.D.4 Construction Site Stormwater Control

16. YES NO NA Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern construction phase stormwater pollution prevention ~~activities~~measures, if applicable. (Required after ~~initial~~initial date of permit coverage ~~date~~, S6.D.4.a)

Comments:

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17. YES NO Ensured that all applicable construction projects under the functional control of the Secondary Permittee obtained NPDES permit coverage. (Required after initial date of permit coverage ~~date~~, S6.D.4.b)

Comments:

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18. YES NO NA Coordinated with the local jurisdictions on ~~construction~~ projects owned or operated by other entities that discharge into the Secondary Permittee's MS4 as per S5.D.4.c. (Required after initial date of permit coverage ~~date~~, S6.D.4.e)

Comments:

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19. YES NO NA Provided training for relevant staff in erosion and sediment control BMPs and requirements, or hired trained contractors to perform the work ~~for all construction projects owned and operated by the Secondary Permittee~~. (Required after initial date of permit coverage ~~date~~, S6.D.4.d)

Comments:

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20. YES NO NA Provided access, as requested, for inspection of construction sites under the control of the Secondary Permittee during the land disturbing activityies and/or the construction period. (Required after initial date of permit coverage ~~date~~, S6.D.4.e)

Comments:

S6.D.5 Post-Construction Stormwater Management for New Development and Redevelopment

21. YES NO Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern post-construction stormwater pollution prevention ~~activities~~measures, including proper operation and

maintenance of the MS4. (*Required* after initial [date of](#) permit coverage [date](#), S6.D.5.a)

Comments:

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22. YES NO Coordinated with local jurisdiction regarding projects owned or operated by other entities which discharge into the [Secondary](#) Permittee's MS4. (*Required* after initial [date of](#) permit coverage ~~date~~, S6.D.5.b)

Comments:

S6.D.6 Pollution Prevention and Good Housekeeping for Municipal Operations

23. YES NO Implemented an Operation and Maintenance program. (*Required* ~~by~~[no later than](#) 3 years from [initial date of](#) permit coverage ~~date~~, S6.D.6.a)

Comments:

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24. YES NO Established and implemented maintenance standards for stormwater collection and conveyance systems as described in S6.D.6.a.i. (*Required* ~~by~~[no later than](#) 3 years from initial [date of](#) permit coverage ~~date~~, S6.D.6.a.i)

Comments:

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25. YES NO Conducted spot checks of potentially damaged permanent stormwater [treatment and flow control BMPs](#)/facilities after major storms. (*Required* to begin ~~by~~[no later than](#) 3 years from initial [date of](#) permit coverage ~~date~~, S6.D.6.a.i)

Comments:

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26. YES NO Developed and implemented a Stormwater Pollution Prevention Plan (SWPPP) for material storage ~~areas~~[facilities](#), heavy equipment maintenance or storage yards not covered by another NPDES permit that ~~covers~~[authorizes](#) stormwater discharges associated with the activity. (*Required* ~~by~~[no later than](#) 3 years from initial [date of](#) permit coverage ~~date~~, S6.D.6.a.vi)

Comments:

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27. YES NO
NA Have NPDES permit coverage for *Stormwater Discharges Associated with Industrial Activities* for all applicable industrial facilities operated by the [Secondary](#) Permittee, or another NPDES permit that regulates surface

water discharges associated with the activity. (Required after initial [date of permit coverage](#) ~~date~~, S6.D.6.b)

Comments:

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28. YES NO Implemented a program designed to train staff to carry out the Operations and Maintenance plan ~~to as described in S6.D.6.d~~ [minimize impacts to water quality](#). (Required to begin ~~by~~ [no later than](#) 3 years from initial [date of permit coverage](#) ~~date~~, S6.D.6.d)

Comments:

S7. Compliance with Total Maximum Daily Load Requirements

29. YES NO Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4 owned or operated by the Permittee? (S7)

Comments:

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30. YES NO
NA Complied with the specific requirements identified in Appendix 2. (S7.A)

Comments:

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31. YES NO
NA Attached status report of TMDL implementation. (S7.A)

Comments:

General Conditions

32. YES NO
NA Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20)

Comments:

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33. YES NO Notified Ecology immediately in cases where the Secondary Permittee becomes aware of a discharge into or from the Permittee's MS4 which may constitute a threat to human health, welfare, or the environment. (G3)

Comments:

