

Fact Sheet Appendix B – Required Implementation Schedule for Cities, Towns and Counties

Note: This Appendix is provided only as a reference tool for Permittees. The body of the Permit provides the required details of implementation of a particular action by a Permittee.

From the effective date of this permit:

- Provide information to construction site operators about training available on how to install and maintain effective erosion and sediment controls and how to comply with the requirements of Appendix 1 and apply the BMPs described in Chapter 7 of the *Stormwater Management Manual for Eastern Washington* (2004), or another technical stormwater manual approved by the Department.
- Provide information to design professionals about training available on how to comply with the requirements of Appendix 1 and apply the BMPs described in the *Stormwater Management Manual for Eastern Washington* (2004), or another technical stormwater manual approved by the Department.
- Include construction and post-construction controls selected and implemented pursuant to the requirements in Appendix 1 on all public projects approved after this date.
- Conduct spot checks for potentially damaged stormwater treatment and flow control facilities after major storm events (greater than 10-year recurrence interval rainfall or snowmelt).
- Provide adequate training for staff to carry out the SWMP.

No later than one year from the effective date of this permit:

- Adopt a program or policy directive to create opportunities for the public to participate in the decision making processes involving the development, implementation and update of the Permittee's SWMP, including development and adoption of all required ordinances.
- Develop and implement a process for consideration of public comments on the SWMP, including required ordinances.

No later than March 31 each year beginning in 2008:

- Submit an annual report. The first annual report shall cover the period from the effective date of this permit through December 31, 2007. Subsequent annual reports shall cover the previous calendar year. The reporting form in Appendix 3 shall be used.

No later than May 31 each year beginning in 2008:

- Make the latest version of the SWMP available to the public. If the Permittee maintains a website, make the latest updated version of the SWMP available to the public on the website.

No later than two years from the effective date of this permit:

- Publicize a hotline or other local telephone number for public reporting of spills and other illicit discharges; keep a record of all calls received and of all follow-up actions taken.
- Develop and adopt an ordinance or other regulatory mechanism to prohibit illicit discharges and authorize enforcement actions, including on private property.

No later than three years from the effective date of this permit:

- Begin tracking the cost of development and implementation of the SWMP.
- Begin evaluating the effectiveness of the SWMP components that have been implemented.
- Identify and characterize target audiences within the jurisdiction to meet the education and outreach goals of the SWMP.

Fact Sheet Appendix B – Required Implementation Schedule for Cities, Towns and Counties

- Complete at least one third of a map of the MS4, showing the location of all known outfalls and the names and locations of all waters of the state that receive discharges from those outfalls.
- Prioritize receiving waters for visual inspection during dry weather.
- Develop and adopt an ordinance or other regulatory mechanism to require erosion and sediment controls at new development and redevelopment projects and authorize enforcement actions, including on private property.
- Develop and adopt an ordinance or other regulatory mechanism that requires post-construction stormwater controls at new development and redevelopment projects and authorize enforcement actions, including on private property.
- Develop and implement a schedule of municipal operation and maintenance activities (an O&M Plan).
- Inspect 95% of all known stormwater treatment and flow control facilities owned or operated by the Permittee at least once.

No later than four years from the effective date of this permit:

- Complete at least two thirds of a map of the MS4, showing the location of all known outfalls and the names and locations of all waters of the state that receive discharges from those outfalls.
- Field assess three high priority water bodies for the purposes of verifying outfall locations, identifying previously unknown outfalls, and detecting illicit discharges.
- Adopt and implement procedures for Stormwater Site Plan review to ensure complete Construction Stormwater Pollution Prevention Plans (SWPPPs) are submitted by designers and that the plans include post-construction stormwater controls that incorporate consideration of potential water quality impacts.
- Adopt and implement procedures for site inspection and enforcement of construction stormwater pollution control measures.
- Adopt and implement procedures for site inspection and enforcement of post-construction stormwater control measures.
- Inspect structural BMPs at least once during installation and at least once every five years after final installation, or more frequently as determined by the Permittee to be necessary to prevent adverse water quality impacts, to ensure adequate maintenance is being performed.
- Identify outfalls or conveyances for long-term stormwater monitoring.
- Identify at least two questions for SWMP effectiveness monitoring and develop a monitoring plan.
- Identify two runoff treatment BMPs for BMP effectiveness monitoring and at least two sites per BMP.

No later than 180 days prior to the expiration date of this permit:

- Fully develop and implement the SWMP.
- Develop and implement a public education and outreach strategy that meets the goals of the SWMP.
- Distribute appropriate information about the hazards associated with illicit discharges and improper disposal of waste to target audiences identified in the public outreach strategy.
- Conduct field surveys to verify locations and identify previously unknown outfalls on priority water bodies.

Fact Sheet Appendix B – Required Implementation Schedule for Cities, Towns and Counties

- Develop and fully implement an ongoing program to detect and address non-stormwater discharges, including illegal dumping, to the MS4.
- Beginning in the fifth year of permit coverage, field assess at least one high priority water body for the purposes of verifying outfall locations, identifying previously unknown outfalls, and detecting illicit discharges.
- Investigate (or refer to the appropriate agency) within 7 days, on average, any complaints, reports or monitoring information that indicates a potential illicit discharge, spill, or illegal dumping; and immediately investigate (or refer) problems and violations determined to be emergencies or otherwise judged by the Permittee's staff or other Qualified Personnel to be urgent or severe.
- Initiate an investigation, within 21 days of report or discovery of a suspected illicit connection, to determine the source of the connection, the nature and volume of discharge through the connection, and the party responsible for the connection; and, upon confirmation of the illicit nature of a storm drain connection, ensure termination of the connection within 180 days, using enforcement authority as needed.
- Implement catch basin cleaning, stormwater system maintenance, scheduled structural BMP inspections and maintenance, and pollution prevention/good housekeeping practices.
- Implement all pollution prevention/good housekeeping practices established in the O&M Plan for roads, highways, and parking lots with more than 5,000 square feet of PGIS that are owned, operated, or maintained by the Permittee.
- Conduct all vehicle and equipment washing and maintenance in a self-contained covered building or in designated wash and/or maintenance areas operated to separate wash water from stormwater.
- Implement all pollution prevention/good housekeeping practices established in the O&M Plan for buildings owned, operated, or maintained by the Permittee.
- Implement park and open space maintenance pollution prevention/good housekeeping practices at all park areas and other open spaces owned or operated by the Permittee.
- Develop and implement a *Stormwater Pollution Prevention Plan* to protect water quality at each of these facilities owned or operated by the Permittee and not covered under the *General NPDES Permit for Stormwater Discharges Associated with Industrial Activities*.
- Implement provisions to address water quality considerations in the design of all new flood management projects that are associated with the MS4 or that discharge to the MS4, including considering use of controls that minimize impacts to site hydrology and still meet project objectives; existing flood management projects that are associated with the MS4 or that discharge to the MS4 shall be prioritized and at least five shall be reviewed and evaluated to determine whether changes or additions should be made to improve water quality.
- Identify other facilities that that would reasonably be expected to discharge contaminated runoff, include BMPs to protect water quality from discharges from these sites in the O&M Plan, and implement the BMPs.
- Train all employees whose construction, operations, or maintenance job functions may impact stormwater quality.

Before the expiration date of this permit:

- Complete a map of the MS4, showing the location of all known outfalls and the names and locations of all waters of the state that receive discharges from those outfalls.

Fact Sheet Appendix B – Required Implementation Schedule for Cities, Towns and Counties

- Inspect 95% of all known stormwater treatment and flow control facilities owned or operated by the Permittee at least twice.