

Fact Sheet Appendix C – Required Implementation Schedule for Secondary Permittees

Note: This Appendix is provided only as a reference tool for Permittees. The body of the Permit provides the required details of implementation of a particular action by a Permittee.

From the date of permit coverage:

- Comply with all relevant ordinances, rules, and regulations of the local jurisdiction(s) in which the Secondary Permittee is located that govern non-stormwater discharges; construction phase stormwater pollution prevention measures; and post-construction stormwater pollution prevention measures, including proper operation and maintenance of the MS4.
- Prior to discharging, obtain NPDES permit coverage, where required, for all construction projects owned or operated by the Permittee.
- Provide training or coordinate with existing training efforts to educate relevant staff in erosion and sediment control BMPs and requirements, or hire trained contractors to perform the work.
- Coordinate, as requested, with the Department or the local jurisdiction to provide access for inspection of construction sites under the control of the Secondary Permittee during the active grading and/or construction period.
- Comply with the Minimum Technical Requirements in Appendix 1 to be included on all new projects owned or operated by the Permittee.
- Have NPDES permit coverage, where required, for all industrial facilities owned or operated by the Permittee.
- Provide adequate training for staff to carry out the SWMP.

No later than one year from the date of permit coverage:

- Develop and adopt appropriate policies prohibiting illicit discharges and illegal dumping; identify possible enforcement mechanisms.

No later than March 31 each year beginning in 2008:

- Submit an annual report. The first annual report shall cover the period from the effective date of this permit through December 31, 2007. Subsequent annual reports shall cover the previous calendar year. The reporting form in Appendix 4 shall be used.

No later than eighteen months from the date of permit coverage:

- Develop and implement an enforcement plan using the enforcement mechanisms identified during the first year to ensure compliance with illicit discharge policies.

No later than two years from the date of permit coverage:

- Each year, conduct field inspections and visually inspect for illicit discharges during dry weather at one third (on average) of all known outfalls that discharge to surface waters.

No later than three years from the date of permit coverage:

- Label at least 50% of all storm drain inlets owned or operated by the Permittee that are located in maintenance yards, in parking lots, along sidewalks, and at pedestrian access points.
- Public ports, colleges and universities: each year, distribute educational information to tenants and residents about the impact of stormwater discharges on receiving waters and steps that can be taken to reduce pollutants in stormwater runoff.
- Develop and implement a municipal operation and maintenance (O&M) plan that includes all of the relevant components listed in S6.C.6.a.i through viii.

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No later than 180 days prior to the expiration date of this permit:

- Fully develop and implement the SWMP.
- Label all storm drain inlets owned or operated by the Permittee that are located in maintenance yards, in parking lots, along sidewalks, and at pedestrian access points.
- Public ports, colleges and universities: each year, distribute educational information to tenants and residents about the impact of stormwater discharges on receiving waters and steps that can be taken to reduce pollutants in stormwater runoff. All relevant topics listed in S6.C.1.b.i through viii must have been addressed during the permit term.
- Publish a public notice in the local newspaper and solicit public review of the SWMP.
- Make the latest updated version of the SWMP available to the public. If the Permittee maintains a website, the SWMP shall be posted on the website.
- Develop a storm sewer system map showing all known storm drain outfalls and receiving waters and delineating the areas contributing runoff to each outfall.
- Develop and implement procedures to identify and remove any illicit discharges discovered during inspections.
- Develop and implement a spill response plan that includes coordination with a qualified spill responder.
- Provide staff training or coordinate with existing training efforts to educate all relevant staff on proper best management practices for preventing spills and illicit discharges.
- Train all employees whose construction, operations, or maintenance job functions may impact stormwater quality. Training shall address the topics listed in S6.C.6.c.i through vi.