

**APPENDIX 4 – Annual Report Questions for
Secondary Permittees**

VI. Status Report Covering Calendar Year _____

Secondary Permittees are required to submit annual reports online or in a format provided by Ecology, pursuant to Special Condition S9.A

1. YES NO **Attach** a notification of any jurisdictional boundary changes resulting in an increase or decrease in the Secondary Permittee's geographic area of coverage during the reporting period. *(Required annually, S9.F.4)*
NA

Comments:

S6.D Stormwater Management Program

S6.D.1 Public Education and Outreach

2. YES NO Labeled all storm drain inlets owned or operated by the Secondary Permittee that are located in maintenance yards, in parking lots, along sidewalks, and at pedestrian access points. *(Required no later than 4 years from initial date of permit coverage, S6.D.1.a)*

Comments:

3. YES NO Re-labeled all storm drain inlets with labels when no longer clearly visible and/or easily readable within 90 days. *(Required after four years from initial date of permit coverage, S6.D.1.a)*

Comments:

4. YES NO (Public ports, colleges, and universities only) Distributed educational information to tenants and residents about the impact of stormwater discharges on receiving waters and steps that can be taken to reduce pollutants in stormwater runoff. *(Required no later than 3 years from initial date of permit coverage, S6.D.1.b)*
NA

Comments:

S6.D2 Public Involvement and Participation

5. YES NO Made the annual report and SWMP Plan available on website. *(Required no later than May 31, annually, S6.D.2)*

Comments:

S6.D.3 Illicit Discharge Detection and Elimination

6. YES NO Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern non-stormwater discharges. *(Required after initial date of permit coverage, S6.D.3.a)*

Comments:

7. YES NO Implemented policies prohibiting illicit discharges. *(Required no later than 1 year from initial date of permit coverage, S6.D.3.b)*

Comments:

8. YES NO Implemented an enforcement plan to ensure compliance with policies to prohibit illicit discharges. *(Required 18 months from initial date of permit coverage, S6.D.3.b)*

Comments:

9. YES NO Developed a map of the storm sewer system showing the features listed in S6.D.3.c. *(Required no later than four and one-half years from initial date of permit coverage, S6.D.3.c)*

Comments:

10. YES NO Maintained a map of the MS4 showing all the features listed in S6.D.3.c. Made the map available on request to Ecology or others. *(Required after four and one half years from initial date of permit coverage, S6.D.3.c)*

Comments:

11. YES NO Conducted field inspections and visually inspected for illicit discharges at approximately one third of all known MS4 outfalls. *(Required to begin no later than 2 years from initial date of permit coverage, S6.D.3.d)*

Comments:

12. YES NO Implemented procedures to identify and remove illicit discharges. *(Required no later than 2 years from initial date of permit coverage, S6.D.3.d)*

Comments:

13. YES NO Number of illicit discharges, including illicit connections, eliminated during the reporting period: (S6.D.3.d)

Attach a summary of each illicit discharge discovered and actions taken to eliminate each of the discharges. (S6.D.3.d)

Comments:

14. YES NO Implemented a spill response plan that includes coordination with a qualified spill responder. (*Required no later than four and one-half years from initial date of permit coverage, S6.D.3.e*)

Comments:

15. YES NO Provided staff training or coordinated with existing training to educate staff on proper BMPs for preventing illicit discharges, including spills, as described in S6.D.3.f. (*Required no later than 2 years from initial date of permit coverage*)

Comments:

S6.D.4 Construction Site Stormwater Control

16. YES NO
NA Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern construction phase stormwater pollution prevention measures, if applicable. (*Required after initial date of permit coverage, S6.D.4.a*)

Comments:

17. YES NO Ensured that all applicable construction projects under the functional control of the Secondary Permittee obtained NPDES permit coverage. (*Required after initial date of permit coverage, S6.D.4.b*)

Comments:

18. YES NO
NA Coordinated with the local jurisdiction on projects owned or operated by other entities that discharge into the Secondary Permittee's MS4 as per S5.D.4.c. (*Required after initial date of permit coverage*)

Comments:

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19. YES NO Provided training for relevant staff in erosion and sediment control BMPs and requirements, or hired trained contractors to perform the work. (Required after initial date of permit coverage, S6.D.4.d)
NA

Comments:

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20. YES NO Provided access, as requested, for inspection of construction sites under the control of the Secondary Permittee during the land disturbing activities and/or the construction period. (Required after initial date of permit coverage, S6.D.4.e)
NA

Comments:

S6.D.5 Post-Construction Stormwater Management for New Development and Redevelopment

21. YES NO Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern post-construction stormwater pollution prevention measures, including proper operation and maintenance of the MS4. (Required after initial date of permit coverage, S6.D.5.a)

Comments:

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22. YES NO Coordinated with local jurisdiction regarding projects owned or operated by other entities which discharge into the Secondary Permittee's MS4. (Required after initial date of permit coverage, S6.D.5.b)

Comments:

S6.D.6 Pollution Prevention and Good Housekeeping for Municipal Operations

23. YES NO Implemented an Operation and Maintenance program. (Required no later than 3 years from initial date of permit coverage, S6.D.6.a)

Comments:

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24. YES NO Established and implemented maintenance standards for stormwater collection and conveyance systems as described in S6.D.6.a.i. (Required no later than 3 years from initial date of permit coverage, S6.D.6.a.i)

Comments:

Western Washington Phase II Municipal Stormwater Permit

25. YES NO Conducted spot checks of potentially damaged permanent stormwater treatment and flow control BMPs/facilities after major storms. (Required to begin no later than 3 years from initial date of permit coverage, S6.D.6.a.i)

Comments:

26. YES NO Developed and implemented a Stormwater Pollution Prevention Plan (SWPPP) for material storage facilities, heavy equipment maintenance or storage yards not covered by another NPDES permit that authorizes stormwater discharges associated with the activity. (Required no later than 3 years from initial date of permit coverage, S6.D.6.a.vi)

Comments:

27. YES NO
NA Have NPDES permit coverage for *Stormwater Discharges Associated with Industrial Activities* for all applicable industrial facilities operated by the Secondary Permittee, or another NPDES permit that regulates surface water discharges associated with the activity. (Required after initial date of permit coverage, S6.D.6.b)

Comments:

28. YES NO Implemented a program designed to train staff to carry out the Operations and Maintenance plan as described in S6.D.6.d. (Required to begin no later than 3 years from initial date of permit coverage)

Comments:

S7. Compliance with Total Maximum Daily Load Requirements

29. YES NO Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4 owned or operated by the Permittee? (S7)

Comments:

30. YES NO
NA Complied with the specific requirements identified in Appendix 2. (S7.A)

Comments:

31. YES NO
NA Attached status report of TMDL implementation. (S7.A)

Comments:

General Conditions

32. YES NO Notified Ecology of the failure to comply with the permit terms
NA and conditions within 30 days of becoming aware of the non-compliance.
(G20)

Comments:

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33. YES NO Notified Ecology immediately in cases where the Secondary Permittee becomes aware of a discharge into or from the Permittee's MS4 which may constitute a threat to human health, welfare, or the environment.
(G3)

Comments:

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34. YES NO Took appropriate action to correct or minimize discharges into or from the MS4 which could constitute a threat to human health, welfare, or the environment. (G3.A)

Comments:

S4 Compliance with Standards

35. YES NO If applicable, attached a summary of the status of implementation of any
NA actions taken pursuant to S4.F, and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period.
(S4.F.3.d)

Comments:

A. Information Collection (S8.B)

List below the results of information collected and analyzed by the MS4 during the reporting period, including monitoring data (if any) or monitoring-related studies and how to contact the MS4 for additional information. In addition, summarize the results of information collected by another entity and indicate how more complete information can be obtained.

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