



2825 Eastlake Ave. E., #300  
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Tel 206-267-1400, Fax 206-267-1401

## Status Report

### Stormwater Source Control Data Assessment For Ecology RSMP

Contract No. 2015-192

Effective Dates: 7/17/2015 to 9/30/2016

Invoice and status report period: July and August 2015 (July 17 - August 28) for invoice no. 90439.001

#### Task 1.0 Identify Data Requirements, Prepare Survey, Assemble Technical Advisory Committee (TAC)

- Deliverable 1.1 Description of TAC and List of TAC Members.
  - Prepared description of TAC, sent description to Lakewood and Ecology for review and comments, edited description per comments, and transmitted final document to Ecology. Deliverable 1.1 approved by Ecology in email from B. Lubliner on 8/17/15.
- Deliverable 1.2 Draft Study Design and Data Analysis Plan.
  - Convened conference call among consultant team on August 6 to plan for preparing the study design and data analysis plan.
  - Began writing draft study design document.
- Deliverable 1.3 Draft Survey and Cover Letter.
  - Began preparing survey and cover letter to send to jurisdictions to request data and information from inspection programs.
- Upcoming Activities.
  - Finish draft study design, draft survey, and cover letter and transmit to TAC for review.

#### Task 6.0 Coordinate Technical Advisory Committee (TAC)

- Deliverable 6.1 Agenda and Minutes of First TAC meeting.
  - Began preparing for and scheduling the first meeting of the TAC.
- Upcoming Activities.
  - Create and send a poll to committee participants in order to choose first meeting date of the TAC. Communicate with TAC members regarding the meeting date and prepare agenda.

#### Task 7.0 Compile, Review, & Evaluate Illicit Discharge Detection and Elimination Data from Permittees

- Deliverable 7.1 Preliminary IDDE database.
  - Convened conference call among consultant team on August 25 to plan for the IDDE data compilation and review.
  - Communicated with Ecology regarding PARIS database and permittee submittals available. Downloaded permit submittals from the PARIS.
  - Began reviewing IDDE submittals and preparing preliminary database for IDDE assessment.



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- Upcoming Activities.
  - Prepare memo and preliminary database of initial IDDE data compilation. Meet with SIDIR committee to present and discuss data status.

#### Task 8.0 Manage Project

- Deliverable 8.1 First Month Status Report.
  - Convened conference call with Lakewood on August 7 to discuss project kick-off and administrative items.
  - Reviewed project billings through the end of August.
  - Completed contract setup and coordinated with Ecology regarding review and transmittal of deliverables.
  - This invoice and status report represents Deliverable 8.1. No approval by Ecology req'd.
- Upcoming Activities.
  - Review monthly invoice and write status report. Send second invoice and monthly status report as Deliverable 8.2.