



2825 Eastlake Ave. E., #300  
Seattle, WA 98102  
Tel 206-267-1400, Fax 206-267-1401

## Status Report

### Stormwater Source Control Data Assessment For Ecology RSMP

Contract No. 2015-192

Effective Dates: 7/17/2015 to 9/30/2016

Invoice and status report period: November 2015 (10/31-11/27) for invoice no. 90439.004

See attached table for summary and status of project deliverables.

#### Task 1.0 Identify Data Requirements, Prepare Survey, Assemble Technical Advisory Committee (TAC)

- Deliverable 1.2 Draft Study Design and Data Analysis Plan.
  - Deliverable 1.2 was transmitted in early October. Invoice amount is for final charges from the project statistician (Cardno NR&HS division).
- Deliverable 1.3 Draft Survey and Cover Letter.
  - Deliverable 1.3 was transmitted in early October. Invoice amount is for final charges from the project statistician (Cardno NR&HS division).
- Deliverable 1.4 Revised Study Design.
  - Began revisions on draft study design.
- Upcoming Activities.
  - Revise study design and survey/data request per comments from TAC.

#### Task 6.0 Coordinate Technical Advisory Committee (TAC)

- Deliverable 6.1 Agenda and Minutes of First TAC meeting.
  - Deliverable 6.1 was transmitted in early October. Invoice amount is for final charges from the project statistician (Cardno NR&HS division).
- Upcoming Activities.
  - Plan for next TAC meeting, which is anticipated to occur in February 2016.

#### Task 7.0 Compile, Review, & Evaluate Illicit Discharge Detection and Elimination Data from Permittees

- Deliverable 7.1 Preliminary IDDE database.
  - Prepared preliminary database of IDDE submittal data that does not require hand-entry.
- Deliverable 7.2 Draft Memo from IDDE Data Compilation and Initial Review.
  - Revised draft summary memo of the IDDE metadata.



2825 Eastlake Ave. E., #300  
Seattle, WA 98102  
Tel 206-267-1400, Fax 206-267-1401

- Upcoming Activities.
  - Finalize and transmit draft memo and preliminary database of initial IDDE data compilation. Meet with SIDIR committee to discuss initial IDDE data compilation and receive feedback on draft memo. Revise memo per SIDIR committee comments.

#### Task 8.0 Manage Project

- Deliverable 8.2 Second Month Status Report.
  - Wrote status report for October invoice.
  - Deliverable 8.2 was transmitted in early October.
- Deliverable 8.3 Third Month Status Report.
  - Reviewed billings for November in preparation for invoicing.
  - Updated project budget tracking worksheet.
  - Deliverable 8.3 was transmitted in early November.
- Deliverable 8.4 Fourth Month Status Report.
  - Prepared and transmitted invoice and status report for November.
  - This invoice and status report represents Deliverable 8.4.
- Upcoming Activities.
  - Review monthly billings, review invoice, and write status report. Send 5<sup>th</sup> invoice and monthly status report as Deliverable 8.5.

**ECOLOGY RSMP  
STORMWATER SOURCE CONTROL ASSESSMENT 2015-2016  
DELIVERABLE TRACKING LIST**

DATE TRANSMITTED BY CARDNO TO LAKEWOOD	DELIVERABLE	SUBMITTED BY LAKEWOOD TO ECOLOGY	ECOLOGY APPROVAL	NOTES
8/17/2015	1.1 Description of TAC and list of TAC members.	x	x	email from Brandi on 10/6/15
10/2/2015	1.2 Draft study design and data analysis plan.	x	x	email from Brandi
10/2/2015	1.3 Draft survey and cover letter.	x	x	email from Brandi
	1.4 Revised study design and data analysis plan.			
	1.5 Final survey and cover letter.			
	2. Completed survey results in spreadsheet format with list of survey respondents and a copy of the raw data files transmitted by permittees (digital copy of permittee datasets).			
	3.1 Draft technical memo about the data review process, the database, and the updated data analysis procedures.			
	3.2 Access database.			
	3.3 Final technical memo.			
	4. Technical memo with preliminary graphs, tables, and diagrams summarizing the data analysis results.			
	5.1 Draft report.			
	5.2 Final report.			
Agenda 10/2/15, Minutes 10/16/15	6.1 Agenda and minutes for first TAC meeting.	x	x	email from Brandi
	6.2 Agenda and minutes for second TAC meeting.			
	6.3 Agenda and minutes for third TAC meeting.			
	6.4 Agenda and minutes for fourth TAC meeting.			
12/1/2015	7.1 Preliminary database composed of permittee data not requiring entry by hand and with data gaps from initial permittee submittal of IDDE data.	x		
12/1/2015	7.2 Draft memo from data compilation and initial review.	x		
	7.3 Meeting with SIDIR subgroup.			
	7.4 Final memo from data compilation and initial review.			
	7.5 Complete database including data entered by hand and additional data provided by permittees from data gaps request.			
	7.6 Draft report on data evaluation.			
	7.7 Final report on data evaluation.			
	7.8 Presentation at workshop or SWG meeting.			
9/14/2015	8.1. 1st status report.	x	x	email from Brandi on 10/6/15
10/12/2015	8.2. 2nd status report.	x	x	email from Brandi on 10/20/15
11/16/2015	8.3. 3rd status report.	x	x	email from Brandi on 11/17/15
12/7/2015	8.4. 4th status report.			
	8.5. 5th status report.			
	8.6. 6th status report.			
	8.7. 7th status report.			
	8.8. 8th status report.			
	8.9. 9th status report.			
	8.10. 10th status report.			
	8.11. 11th status report.			
	8.12. 12th status report.			