



2825 Eastlake Ave. E., #300
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Status Report

Stormwater Source Control Data Assessment For Ecology RSMP

Contract No. 2015-192

Effective Dates: 7/17/2015 to 9/30/2016

Invoice and status report period: September 2015 (8/29-9/25) for invoice no. 90439.002R

Task 1.0 Identify Data Requirements, Prepare Survey, Assemble Technical Advisory Committee (TAC)

- Deliverable 1.1 Description of TAC and List of TAC Members.
 - Invoiced amount for this task is for review of the TAC description by the project statistician from the Cardno Natural Resources and Health Sciences (NR&HS) division. (Cardno staff from different divisions is listed as subcontractors on our invoices – see backup materials attached to invoice.)
- Deliverable 1.2 Draft Study Design and Data Analysis Plan.
 - Completed draft study design and data analysis plan and transmitted to TAC for review on October 2. This completes Deliverable 1.2.
- Deliverable 1.3 Draft Survey and Cover Letter.
 - Completed draft survey and survey/data request and transmitted to TAC for review on October 2. This completes Deliverable 1.3.
- Upcoming Activities.
 - Revise study design and survey/data request per comments from TAC.

Task 6.0 Coordinate Technical Advisory Committee (TAC)

- Deliverable 6.1 Agenda and Minutes of First TAC meeting.
 - Scheduled the first meeting of the TAC for October 9.
 - Prepared agenda for TAC meeting, which represents part of Deliverable 6.1. The remaining component of Deliverable 6.1 is the minutes of the TAC meeting, which will be prepared and transmitted during October.
 - Sent out TAC meeting agenda for review by Lakewood and Ecology. Revised agenda prior to TAC meeting.
- Upcoming Activities.
 - Prepare minutes from TAC meeting on October 9.

Task 7.0 Compile, Review, & Evaluate Illicit Discharge Detection and Elimination Data from Permittees

- Deliverable 7.1 Preliminary IDDE database.
 - Continued reviewing IDDE submittals from Ecology PARIS database. Prepared metadata summary spreadsheet of IDDE data sources, formats, and variables. Began preparation of preliminary database for IDDE assessment.



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- Upcoming Activities.
 - Prepare memo and preliminary database of initial IDDE data compilation. Meet with SIDIR committee to present and discuss data status.

Task 8.0 Manage Project

- Deliverable 8.1 First Month Status Report.
 - Discussed invoice and status report with City of Lakewood and Ecology regarding format and information included.
 - Reviewed and approved invoice from Cardno NR&HS division for work in August.
- Deliverable 8.2 Second Month Status Report.
 - Reviewed billings for September in preparation for invoicing.
 - Wrote status report for July-August invoice.
 - Prepared and updated project budget tracking worksheet.
 - This invoice and status report represents the completion of Deliverable 8.2. No approval by Ecology req'd.
- Upcoming Activities.
 - Review monthly invoice and write status report. Send third invoice and monthly status report as Deliverable 8.3.