

## **POSITION DESCRIPTION**

### **Mt. Baker-Snoqualmie National Forest Service Youth and Community Engagement Coordinator**

#### **Pertinent details:**

- Minimum wage (\$9.47/hour)
- AmeriCorps Education Award (\$5,775)
- Start date (10/03/2016) and end date in mid-September.
- Field days can typically be 10 hour/day, but office days are normally 8 hour/day.
- Duty location is Everett, Washington. However, because the Forest is so large, the intern will have to travel away from their duty station to reach field sites. Travel can be anywhere from half an hour to three hours one way. The intern will occasionally spend one or more nights in the field (with appropriate lodging provided). Intern will be provided field per diem when staying overnight at field site.

The U.S. Forest Service is pleased to partner with the Washington Conservation Corps to offer an AmeriCorps internship as the Youth and Community Engagement Coordinator at the Mt. Baker-Snoqualmie National Forest to be located in Everett, Wash. This position will be responsible for working with the U.S. Forest Service and multiple partners to coordinate and implement youth and community stewardship and service-learning events in national forest lands. The Puget Sound Metropolitan area is home to more than 3.5 million people nearly all of whom live directly west of the MBS. The 1.7 million acres Mt. Baker-Snoqualmie National Forest is one of the highest visited National Forests in the nation.

About the U.S. Forest Service: The U.S. Forest Service (USFS) mission is to sustain the health, diversity, and productivity of the Nation's forests and grasslands to meet the needs of present and future generations. Established in 1905, the agency works with communities and organizations to conserve and enhance the watersheds, wildlife habitat and wild places across the 193-million-acre National Forest System.

Position Summary: The Youth and Community Engagement Coordinator will play a key role in helping to develop and implement strategic youth and community outreach programs on the Mt. Baker-Snoqualmie (MBS) National Forest in coordination with USFS personnel and key partner organization representatives. Key duties will include:

- Leading volunteer and conservation education events at sites throughout the forest and enhancing the visibility and awareness of National Forest resources;
- Designing and executing youth service-learning and community engagement strategies on the MBS;
- Support employment recruitment efforts for the USFS, and
- Providing critical coordination support for partners in organizing service-learning, volunteer, and conservation education events in communities and on the National Forest.

Position Duties and Responsibilities: The Youth and Community Engagement Coordinator is responsible for:

- Implement and coordinate volunteer events with the USFS and partner organizations. Ensure quality work opportunities are provided for volunteers and help build a constituency for National Forests through these events.

- Coordinate and execute service-learning projects with diverse urban youth and partner organizations. Incorporate conservation education discussion topics and presentations throughout projects. Duration of projects will range from one to several days.
- Lead community outreach and conservation education activities at schools and festivals.
- Work with USFS personnel and partner organizations to evaluate project/event performance, participant feedback, and provide recommendations for improvements.
- Work with potential partners and key USFS personnel to evaluate the opportunities and challenges to program implementation in the Puget Sound region.
- Support media promotion to attract partners and volunteers to become stewards of our National Forests.
- Assist in program communications and social media to share program and event successes.
- Work with USFS staff and partners to support employment recruitment efforts.

The AmeriCorps member will build strategic planning skills and gain direct hands on experience that can be transferred to a variety of organizations and future work setting. The intern will become knowledgeable with national policies, restoration and maintenance techniques, and plant identification. The AmeriCorps member will build leadership, public speaking, outreach, event management, and writing skills in the course of organizing and supporting volunteer events. The coordinator will be provided opportunities to attend trainings and conferences.

**Application Instructions:**

In addition to completing the WCC application at <https://fortress.wa.gov/ecy/wccapp/>, please email your resume, cover letter, and 3 references to Aleta Eng at [aeng@fs.fed.us](mailto:aeng@fs.fed.us). **Selection before WCC close date is possible.**