

Snohomish Conservation District

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Restoration Project Coordinator

AmeriCorps Individual Placement – Washington Conservation Corps

General Description

This position is responsible for supporting the Snohomish Conservation Districts (SCD) Natural Resources Team and other District Staff. With service in the office and the field, this position involves multi-faceted duties that require a high level of motivation, versatility, and independence. Support to the Natural Resources Team includes learning about and becoming experienced in freshwater riparian habitat project planning, implementation, project site maintenance, vegetation monitoring, and recruiting and supervising community volunteers. Other opportunities within the District include assisting with Green Storm Water Infrastructure (GSI) projects (eg. rain garden construction and management), supporting SCD staff at outreach events, assisting with the SCD Annual Native Plant Sale, and managing the SCD Native Plant Nursery. The individual holding this position serves independently and as part of a team of District staff and other AmeriCorps members.

Essential Job Duties

The following list of duties is intended as an illustration of the various types of service performed. The omission of specific duties does not exclude them from the responsibilities of the position if the work is similar, related or a logical assignment to the position.

Natural Resources Team:

- Assist habitat specialists with managing daily restoration crew activities.
- Assist with design of restoration planting plans and ordering plants.
- Participate in site visits with private landowners.
- Assist with management of native plant nursery operations.
- Assist habitat specialists with vegetation monitoring during summer months.
- Coordinate and lead volunteer events as needed.
- Assist SCD farm planners with field work as needed.
- Assist crew with restoration field work as needed.
- Process crew related paperwork and other project management needs.

Community Conservation Team:

- Assist SCD staff with coordination of GSI project construction.
- Construct Rain Barrels.
- Lead work parties.

Outreach Team:

- Assist Outreach Team staff with leading volunteer events and community meetings.
- Assist the Environmental Educator with in-class and field trip lessons.
- Staff SCDs booth at summer fairs.

Plant Sale:

- Saturday February 11th, 2017.
- Coordinate crew and volunteer tasks during the week prior to the sale.
- Answer phone calls and emails regarding the Plant Sale in the months leading up to the event.

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Qualifications

- Must be 18 – 25 years old on October 3, 2016. Age restrictions do not apply to Gulf War era II veterans, reservists, and dependents.
- High School diploma. Bachelor's degree in Natural Resources, Environmental Science, or related field is preferred.
- Currently hold or can obtain a valid Washington State Driver's License.
- Currently hold or can obtain a valid Washington Department of Agriculture Pesticide Applicator's license.

Essential Job Functions

- Knowledge of or experience implementing stream, wetland and/or upland habitat restoration projects.
- Familiar with Pacific Northwest ecology and native plant species.
- Familiar with noxious weed identification and management techniques.
- Able to take direction and work as a member of a team.
- Communicate effectively orally and in writing with the public, youth and adult audiences, and diverse landowner populations.
- Use computer programs to write reports, track work progress, and prepare project data and records.
- Travel to various locations throughout Snohomish County.
- Apply appropriate safety practices in the office and the field.
- Able to perform physical work in all weather conditions.
- Lift up to 40 pounds.
- Use hand tools and operate small power tools.
- Willing to be trained to operate full-sized trucks and tow trailers.

Work Schedule

- Full time, October 3rd 2016-September 14th 2017.
- Flexible work schedule.
- Available for service at least 1 Saturday per month and occasional weekday evenings.

Member Benefits

- Living stipend \$9.47/hour provided by WCC.
- A \$5,775 Education Award provided by the National Service Trust upon the successful completion of the member's 12 month term of service and 1700 hours of service.
- Training and experience.
- Health Insurance (member only and only if no other health insurance coverage).
- Student loan forbearance (on qualifying loans).
- Subsidized childcare provided by GAP Solutions Inc. (if qualified).

To Apply

Complete the WCC application for the IP-Snohomish Conservation District at:

<https://fortress.wa.gov/ecy/wccapp/>

-AND-

Send a cover letter and resume to:

Cmoscoso@Snohomishcd.org