



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

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Washington's Greenhouse Gas Reporting Program

Reporting Year 2022 Fee Schedule

Background

[Chapter 173-441-110 WAC](#) establishes the procedure the Department of Ecology (Ecology) uses to set the reporting fee for Washington's mandatory [Greenhouse Gas Reporting Program](#). This Reporting Year 2022 Fee Schedule sets the reporting fee for reports due in 2023.

On February 9, 2022, Ecology updated Chapter 173-441 WAC – Reporting Emissions of Greenhouse Gases which revised the fee provisions and to incorporated fuel suppliers and electric power entities into the program. This Reporting Year 2022 Fee Schedule applies the total fee budget on the projected number of reporters anticipated with the Rule revisions.

The Rule changes outline fee allocation by equal division of 90% of the fee budget applied to those reporters that are subject to third-party verification. The remaining 10% of the fee budget will be applied to those reporters that are not subject to third-party verification once it commences. This fee allocation will be applied when third-party verification commences during Reporting Year 2023, in Calendar Year 2024.

Workload analysis and budget development

Statute authorizes Ecology to base the annual reporting fee on projected agency costs to administer fee-eligible activities related to the Greenhouse Gas Reporting Program ([RCW 70.94.151](#)). Ecology used a workload analysis model to project that the following activities will require approximately 2.9 Full Time Equivalent (FTE) positions in 2023 to implement the 2022 reporting year program by fulfilling the following program functions:

- Information technology maintenance and support
- Technical assistance to reporting community
- Data analysis
- Collaboration with the Environmental Protection Agency and Washington Department of Licensing
- Verification, compliance, and enforcement
- Program administration

Ecology used standardized agency cost estimates to project costs for salary and benefits of those 2.9 FTE positions. Ecology projects the total cost of administering the Greenhouse Gas Reporting Program for the 2022 emissions year to be \$416,369.

Facility reporting fee

The fee for facilities reporting greenhouse gas emissions under [WAC 173-441-120](#), [WAC 173-441-122](#), and [WAC 173-441-124](#), established by the total cost for administering the program for the year by the number of projected reporters in that year. Ecology estimates that 225 reporters will report 2022 emissions in Calendar Year 2023. Therefore, the reporting fee for the 2022 emissions year is

$$\frac{\$416,369}{225 \text{ Reporters}} = \$ 1,851/\text{reporter}$$

Greenhouse Gas Reporting Program reporting year 2022 fee schedule

Greenhouse Gas Reporting Program fees for the 2022 reporting year are outlined in the table below.

Reporting Category	Fee Amount*	Reporting Deadline	Approximate Billing Date**
Reporters required to, or voluntarily, report to Ecology	\$1,851	March 31, 2023	August 15, 2023
Electric Power Entities required to, or voluntarily, report to Ecology	\$1,851	June 1, 2023	August 15, 2023

* If a reporter has multiple facilities, then it must pay a separate fee for each facility that reports.

** Approximate billing dates are an estimate only and subject to change. Fees must be paid within 60 days of receipt of the billing statement. A late fee surcharge of 10% will be applied to any fee received more than 90 days past the due date.

More information

More information about the Greenhouse Gas Reporting Program, including fees, who is required to report, and other information is available on [Ecology's website](#) or by contacting ghgreporting@ecy.wa.gov.